



MINUTES OF COMMUNITY PROJECTS
held on Wednesday 15th April 2026 at
6.30 pm
at The Parish Rooms, Rochford

Present: Cllr Arthur Williams (Chair), Cllr Denise Crosbie (Vice), Cllr Daniel Efde, Cllr James Edmunds, Cllr Leona Bryceland and Cllr Linda Thomas

In Attendance Clerk – Emma Terris
Assistant to the Clerk – James Faulkner

63/25 To receive apologies for absence.

63/25.1 There were no apologies for absence.

64/25 To receive Declarations of Interest.

64/25.1 Cllrs Efde and Williams declared an interest in the Rochford District Council.

65/25 To approve the Minutes of the Meeting held on Wednesday, 18th March 2026

65/25.1 The minutes of the last meeting were agreed and signed as a true record of that meeting.

66/25 Events

a) Christmas 2026

Report from the Office was received.

It was unanimously agreed for Hockley Garden Centre to source and transport the Parish Christmas Tree.

The Clerk has met with Jodie Sharp, Manager at Brocks Corner and to confirm arrangements for the Santas Grotto. Brocks Corner would like their staff to assist and also for some time to be allocated on the stage for them to perform. Councillors agreed for the Council to work with Brocks Corner. Cllr Edmunds asked for disability access to the stage to be investigated.

It was agreed to ask Lee Clark to be Santa this year.

It was agreed to invite Sue Harrison to present this year.

It was agreed for quotes to be obtained for the Christmas signage. It was requested that the signage is generic so that it can be used on an annual basis.

b) Information Days

The report from the office was received.

c) Annual Parish Meeting – Thursday, 28th May 2026

The agenda for the meeting was agreed as follows: Discussion on whether Rochford Parish Council should be known as a Town Council. Update on The Freight House. Cllr Edmunds declared an interest and offered the use of his PA and recording equipment.

d) Roundabout Rochford

It was noted that Roundabout Rochford has ceased trading and will no longer be producing publications. A discussion took place regarding the Parish Council producing its own newsletters and increasing its social media presence. Further discussion to take place regarding this at a future meeting.

67/25 Town Team Assets

The Clerk reported that the assets are in the process of being transferred to the Council. Consideration will need to be given as to how the assets can be utilised and displayed within the Parish.

68/25 Planning applications

None at the time of the agenda being issued.

There being no further business the meeting closed at 7.08 pm.