



Rochford Parish Council

Members of the General Purposes Committee are summoned to attend a meeting to be held at the Parish Rooms on **Wednesday, 18th March 2026 at 8.00 pm**
The Agenda is set out overleaf.

The meeting is open to the Press and Public.

Councillors who are not members of the General Purposes Committee are welcome to attend

If there are any items on the Agenda for which members will require further information, please notify the Clerk by 1pm on the preceding working day to enable it to be ready for the meeting.

Emma Terris

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Clerk to the Council
29th January 2026

Membership for 2025/26:

Councillors Daniel Efde (Chair), Arthur Williams, Graham Whitehead, Doug Hanser, James Edmunds, Denise Crosbie, Linda Thomas, Myra Weir, Gunilla Edwards and Rodd Hubbard.

Terms of Reference for General Purposes Committee:

1. To work within delegated powers (Local Government Act 1972 Section 101) within the delegated budget to provide and manage the following Services:
2. Management of the Allotments
3. Management of Rochford Lawn Cemetery
4. Street Furniture
5. Doggetts Wildlife Area
6. Highways Matters
7. Town Clock
8. War Memorial
9. Management of Back Lane Public Toilets
10. To submit regular budgetary reports to the Finance Committee
11. To consider other initiatives which would benefit the Community of Rochford.
12. To recommend an annual budget to Full Council
13. To deal with any further matters which Full Council may delegate from time to time.
14. To consider any planning applications received where required

Agenda

1. To receive apologies for absence.
2. To receive any Declaration of Interests
3. To approve the Minutes of the Meeting held on **Wednesday, 18th February 2026** as a true record of that meeting.
4. Allotments
 - a) Verbal update regarding outstanding plots and waiting lists.
 - b) Verbal update on the defib being installed
5. Rochford Lawn Cemetery
 - a) To receive a report with the following;
 - Number of burials
 - Maintenance of Cemetery
 - b) Exhumation request
 - To receive information about the Exhumation requested.
 - To discuss any fees applicable with complying with this request
 - c) To consider Signage at Rochford Lawn Cemetery
6. VAS Sign
 - a) To receive a verbal update on the progress of installing the VAS sign.
7. Defibrillators
 - a) To receive a verbal report on the Defibrillator access codes
 - b) To receive a notice from ZOLL about inspections of the G5 Defibrillators
8. Hi-Vis branded clothing
 - a) Verbal report and examples of Items to be shown.
9. Probation Service in Southend
 - a) To consider the proposal from the probation service.
10. Streetlights
 - a) Receive 3 quotes for the installation of RCD's
 - b) To receive 3 quotes for the installation and removal of the Christmas Lights
11. Public Toilets
 - a) To receive an update on the blocked drain and sewage leaking onto public highway.
 - b) To consider options for disposable toilet seat covers and wall mounted bins

12. ID Cards

- a) To receive options for having ID cards produced for the council.
- b) To receive options for printing ID cards in house

13. Doggetts Wildlife Area

- a) To receive verbal report on lock being broken on gate
- b) To receive verbal report on fallen trees being removed