



Rochford Parish Council

AGENDA

Members are summoned to attend the next meeting of the Full Council to be held on **Wednesday, 11th March 2026** commencing at **6.30 pm** at The Parish Rooms.

The meeting is open to the Press and Public.

Emma Ferris

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Clerk to the Council

Chair	Cllr J Edmunds
Members	Cllr D Brown, Cllr L Bryceland, Cllr J Cottis, Cllr D Crosbie, Cllr G Edwards, Cllr D Efde, Cllr D Hanser, Cllr E Houston-Bailey, Cllr B Howat, Cllr R Hubbard, Cllr P Nash, Cllr L Thomas, Cllr M Vallance, Cllr G Whitehead, Cllr M Wier, Cllr A Williams (Vice Chair)

- 1. To receive apologies for absence**
- 2. To receive any declarations of interests**
- 3. To approve the minutes of the following meetings**
 - Full Council Meeting - Wednesday, 11th February 2026
 - Extra-Ordinary Council Meeting - Wednesday, 25th February 2026
- 4. Questions from members of the public who are registered on the Electoral Roll as residents of Rochford Parish (maximum of 15 minutes, Chairman only to reply)**
- 5. To receive reports from County/District Councillors (maximum of 10 minutes, Chairman only to reply)**
- 6. Clerk's Report (Verbal)**
To receive a report from the Clerk

7. To receive reports from Councillors on Council activities undertaken since the last meeting

8. To discuss and agree the Parish Council's collective response to the Local Plan Regulation 18 Consultation [Rochford District Council - Consultations](#)

9. Finance

- a) To receive the draft minutes of the Finance Committee meeting held on Wednesday, 25th February 2026
- b) To receive details of all payments and receipts for February 2026.
- c) To receive the summary of Receipts and Payments compared to budget for year to date.
- d) To receive payments for authorisation
- e) To receive an update on the switch of the current account from Metro Bank to Unity Bank.

10. Reports from Committees

To receive the draft minutes of the following Committee meetings that have been held since the last meeting:

- a) Community Projects Committee – Wednesday, 18th February 2026
- b) General Purposes Committee – Wednesday, 18th February 2026
- c) Staffing Committee – Wednesday, 4th March 2026

11. Policy Approval

To receive and approve the following policies:

- a) Biodiversity Policy
- b) Information and Technology Policy

12. To receive reports from representatives to outside bodies

- a) Rochford Residents Steering Group
- b) Rochford Hundred Association of Local Councils
- c) Old Peoples Welfare for Rochford and District Day Centre

13. Councillor/Clerk/Employee Training

- a) To discuss and possibly agree to subscribing to CouncilWise
- b) To receive details of any training undertaken since the last meeting
- c) To note any training to be arranged
- d) To receive the EALC and CouncilWise training calendar

14. Planning Matters

There are no planning applications to be considered.

15. Date and time of next meeting

Wednesday, 11th March 2026 at 6.30 pm at The Parish Rooms

To consider any matters of a confidential nature.

(SO: 23:1 the public and press shall be admitted to all meetings of the council or of a committee which they may, however, temporarily exclude the public or press or both by means of the following resolution, viz: That in view of the

special nature of the business about to be transacted, it is the opinion of this Council advisable in the public interest that the public (and press) be temporarily excluded and they were instructed to withdraw”)

16. Staffing Update

- a) To receive an update from the Clerk regarding staffing matters.
- b) To receive a recommendation from the Staffing Committee to ratify the increase in hours of the Clerk