



Rochford Parish Council

Members of the General Purposes Committee are summoned to attend a meeting to be held at the Parish Rooms on **Wednesday, 19th November at 7.30 pm**

The Agenda is set out overleaf.

Other Councillors are welcome to attend this meeting if they wish to do so.

If there are any items on the Agenda for which members will require further information, please notify the Clerk by 1pm on the preceding working day to enable it to be ready for the meeting.

Emma Terris

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Clerk to the Council

Membership for 2025/26:

Councillors Arthur Williams, Daniel Efde, Graham Whitehead, James Edmunds, Denise Crosbie, Linda Thomas, Myra Weir and Mark Hammond

Terms of Reference for General Purposes Committee:

1. To work within delegated powers (Local Government Act 1972 Section 101) within the delegated budget to provide and manage the following Services:
2. Management of the Allotments
3. Management of Rochford Lawn Cemetery
4. Street Furniture
5. Doggetts Wildlife Area
6. Highways Matters
7. Town Clock
8. War Memorial
9. Management of Back Lane Public Toilets
10. To submit regular budgetary reports to the Finance Committee
11. To consider other initiatives which would benefit the Community of Rochford.
12. To recommend an annual budget to Full Council
13. To deal with any further matters which Full Council may delegate from time to time.
14. To consider any planning applications received where required

Agenda

1. To receive apologies for absence.
2. To receive any Declaration of Interests
3. To approve the Minutes of the Meeting held on **Wednesday, 29th October 2025** as a true record of that meeting.
4. Budget
 - a) To review the budget for the General Purposes Committee
5. Allotments
To receive a report covering
 - a) Waiting Lists
 - b) Vacant Plots
 - c) To discuss and possibly recommend to Full Council to increase the fees
 - d) Other items Verbal
 - Defib
 - Trees
6. Rochford Lawn Cemetery
 - a) To discuss and possibly recommend to Full Council to increase the fees
 - b) To receive a verbal update including
 - Number of burials
 - Maintenance of Cemetery
7. VAS Sign
 - a) To receive a verbal update on the progress of installing the VAS sign.