



Rochford Parish Council

Members of the Community Projects Committee are summoned to attend a meeting to be held on **Wednesday 19th November 2025 at 6.30pm** in the Parish Rooms. The Agenda is set out below.

The meeting is open to the Press and Public. Councillors who are not members of the Community Projects Committee are welcome to attend

If there are any items on the Agenda for which members will require further information, please notify the Clerk by 1pm on the preceding working day to enable her to have it ready for the meeting.

Emma Terris
Clerk to the Council
13th November 2025

Terms of Reference for Community Projects Committee.
Membership for 2025/26:

Membership: Councillors Nash (Chair) Williams, Edmunds, Efde, Thomas,
Weir, Crosbie

To work within delegated powers (Local Government Act 1972 Section 101) to provide and manage the following services:

- a. Monitoring Financial Performance and setting budgets
- b. Handling the Parish Council's Youth Initiatives
- c. Managing the Christmas Festivities
- d. Managing all the Parish Council's Events
- e. To consider any items referred from time to time by Full Council.
- f. To appoint working parties/task and finish groups to carry out specific work where necessary.
- g. To consider any Planning Applications received where necessary.

Parish Council Rooms
West Street
Rochford Essex SS4 1AS

Clerk to the Council: Emma Terris
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Agenda

1. To receive apologies for absence.
2. To receive Declarations of Interest.
3. To approve the Minutes of the Meeting held **24th September 2025** as a true record of that meeting.
4. 2026/2027 Budget
5. Roundabout Rochford
6. Events
 - i) Christmas 2025
 - a) Report From Office
 - b) Events Team to attend and update on the Event
7. Planning Applications – none at time of issue.