



Rochford Parish Council

AGENDA

Members are summoned to attend the next meeting of the Full Council to be held on **Wednesday, 8th October 2025** commencing at **6.30 pm** at The Parish Rooms.

The meeting is open to the Press and Public.

Emma Terris

Emma Terris
Clerk to the Council

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- 1. To receive apologies for absence**
 - 2. To receive any declarations of interests**
 - 3. To receive a presentation from representatives from Chelgate regarding the Hall Road Development and for Councillors and members of the public to ask questions (Maximum of 20 minutes)**
 - 4. Questions from members of the public who are registered on the Electoral Roll as residents of Rochford Parish (maximum of 15 minutes, Chairman only to reply)**
 - 5. To receive reports from County/District Councillors (maximum of 10 minutes, Chairman only to reply)**
 - 6. To meet Rod Hubbard who has expressed an interest regarding being Co-Opted as a Councillor of Rochford Parish Council and Mark Hammond who would like to be reappointed as a Co-Opted Councillor.**
 - 7. Neighbourhood Plan**
To discuss and possibly agree to start investigations into the feasibility of the Parish Council producing a Neighbourhood Plan.
 - 8. Minutes of the previous meeting**
To approve the minutes of the meeting held on Wednesday, 10th September 2025

9. Finance

- a) To receive the draft minutes of the meetings held on Wednesday, 20th August and Wednesday, 24th September 2025.
- b) To receive details of all payments and receipts during September 2025
- c) To receive the conclusion of external audit report.
- d) To discuss and possibly agree for the Clerk to open an additional current account with Unity Bank and for this account to be used as the council's main bank account.

10. Clerk's Report (Verbal)

11. Correspondence received since the last meeting

12. To receive reports from Councillors on Council activities undertaken since the last meeting

13. Councillor/Clerk/Employee Training

- a) To receive details of any training undertaken since the last meeting
- b) To note any training to be arranged
- c) To receive the EALC training calendar

14. Reports from Committees

To receive the draft minutes of the following Committee meetings that have been held since the last meeting:

- a) Community Projects Committee – Wednesday, 24th September 2025
- b) General Purposes Committee – Wednesday, 17th September 2025

15. To receive reports from representatives to outside bodies

- a) Rochford Residents Steering Group
- b) To receive the minutes of the Rochford Hundred Association of Local meeting dated 17th July 2025
- c) To receive the minutes of the Old Peoples Welfare for Rochford and District Day Centre meeting dated 17th July 2025

16. Rose Garden

To discuss and possibly agree to the terms of the amended Heads of Term.

17. Planning Matters

- a) None

18. Date and time of next meeting

Wednesday, 12th November 2025 at 6.30 pm at The Parish Rooms

To consider any matters of a confidential nature.

(SO: 23:1 the public and press shall be admitted to all meetings of the council or of a committee which they may, however, temporarily exclude the public or press or both by means of the following resolution, viz: That in view of the special nature of the business about to be transacted, it is the opinion of this Council advisable in the public interest that the public (and press) be temporarily excluded and they were instructed to withdraw")

19. To undertake a secret ballot to Co-opt Rod Hubbard and Mark Hammond as a Co-opted Councillor