



# Rochford Parish Council

Members of the General Purposes Committee are requested to attend a meeting to be held at the Parish Rooms on **Wednesday 26<sup>th</sup> January 2022 at 17:30**

The Agenda is set out overleaf.

Other Councillors are welcome to attend this meeting if they wish to do so.

**If there are any items on the Agenda for which members will require further information, please notify the Clerk by 1pm on the preceding working day to enable her to have it ready for the meeting.**

*S.M. Faulkner*

Sally Faulkner  
Clerk to the Council  
18 January 2022

#### **Membership for 2021/22:**

Cllrs R Bacon, B Fox, J Gooding, M Softly, M Weir, A Williams, G Whitehead and J Emberson

#### **Terms of Reference for General Purposes Committee:**

1. To work within delegated powers (Local Government Act 1972 Section 101) within the delegated budget to provide and manage the following Services:
2. Management of the Allotments
3. Management of Rochford Lawn Cemetery
4. Ashingdon Road Greensward Grasscutting
5. Bus Shelters
6. Doggetts Wildlife Area
7. Highways Matters
8. Market Square Hanging Baskets and Horse Trough
9. Public Seats
10. Street Lighting
11. Town Clock
12. War Memorial
13. Management of Back Lane Public Toilets
14. To submit regular budgetary reports to the Finance Committee
15. To consider other initiatives which would benefit the Community of Rochford.
16. To recommend an annual budget to Full Council
17. To deal with any further matters which Full Council may delegate from time to time.
18. To consider any planning applications received where required.

## Agenda

1. To receive apologies for absence.
2. To receive any Declaration of Interests
3. To approve the Minutes of the Meeting held on **24<sup>th</sup> November 2021** as a truerecord of that meeting.
4. Allotments  
To receive a report covering
  - a. Inspections
  - b. Vacant plots
  - c. Waiting Lists
  - d. Water Tanks
  - e. Review of Tenancy Agreement and Terms & Conditions
5. Rochford Lawn Cemetery  
To receive a report covering
  - a. Number of burials
  - b. Cremated Ashes Area
  - c. Exhumation
  - d. NALC response to Government Burials Proposals
6. Doggetts Wildlife Area  
To receive a report covering
  - a. Water Bailiff Retirement & Replacement
  - b. Leases
  - c. Site Visit
  - d. South East Essex Conservation Volunteers
7. Streetlights  
To receive a request a request from Oak Road Residents Association
8. Back Lane Toilets  
To receive a request regarding the times of opening