



# Rochford Parish Council

Members of the General Purposes Committee are requested to attend a meeting to be held online on **Wednesday 28<sup>th</sup> April 2021 at 19:30.**

The Agenda is set out overleaf.

Other Councillors are welcome to attend this meeting if they wish to do so.

**If there are any items on the Agenda for which members will require further information, please notify the Clerk by 1pm on the preceding working day to enable her to have it ready for the meeting.**

*S.M. Faulkner*

Sally Faulkner  
Clerk to the Council  
22 April, 2021

Terms of Reference for General Purposes Committee.

Membership for 2020/21:

Cllrs. R. Bacon, B. Fox, J. Gooding, M. Softly, M. Weir, A. Williams, G. Whitehead

1. To work within delegated powers (Local Government Act 1972 Section 101) within the delegated budget to provide and manage the following Services: -
  - Management of the Allotments
  - Management of Rochford Lawn Cemetery
  - Ashingdon Road Greensward Grasscutting
  - Bus Shelters
  - Doggetts Wildlife Area
  - Highways Matters
  - Market Square Hanging Baskets and Horse Trough
  - Public Seats
  - Street Lighting
  - Town Clock
  - War Memorial
1. Management of Back Lane Public Toilets
2. To submit regular budgetary reports to the Finance Committee
3. To consider other initiatives which would benefit the Community of Rochford.
4. To recommend an annual budget to Full Council
5. To deal with any further matters which Full Council may delegate from time to time.
6. To consider any planning applications received where required.

Parish Council Rooms  
West Street  
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## Agenda

1. To receive apologies for absence. (all apologies must be submitted to the Clerk by email, text or phone)
2. To receive any Declaration of Interests
3. To approve the Minutes of the Meeting held on 24<sup>th</sup> March 2021 as a true record of that meeting.
4. Allotments
  - a. To receive a report covering
    - i. Update on lettings
    - ii. Update on inspections
  - b. To consider replacing the 9 remaining water tanks.
5. Rochford Lawn Cemetery
  - a. To receive a verbal report on the number of Burials
  - b. To consider an area for Cremated Ashes to be scattered
6. Doggetts Wildlife Area
  - a. Dog Bins
  - b. General Waste
7. Contracts
  - a. Grass Cutting
  - b. New Ashes Area
8. Planning Applications