



# Rochford Parish Council

Members of the General Purposes Committee are requested to attend a meeting to be held online on **Wednesday 27<sup>th</sup> January 2021 at 20:00**. (Or at the rising of the Finance Committee meeting)

The Agenda is set out overleaf.

Other Councillors are welcome to attend this meeting if they wish to do so.

**If there are any items on the Agenda for which members will require further information, please notify the Clerk by 1pm on the preceding working day to enable her to have it ready for the meeting.**

*S.M. Faulkner*

Sally Faulkner  
Clerk to the Council  
21 January, 2021

Terms of Reference for General Purposes Committee.

Membership for 2020/21:

Cllrs. R. Bacon, B. Fox, J. Gooding, M. Softly, M. Weir, A. Williams, G. Whitehead

1. To work within delegated powers (Local Government Act 1972 Section 101) within the delegated budget to provide and manage the following Services: -
  - Management of the Allotments
  - Management of Rochford Lawn Cemetery
  - Ashingdon Road Greensward Grasscutting
  - Bus Shelters
  - Doggetts Wildlife Area
  - Highways Matters
  - Market Square Hanging Baskets and Horse Trough
  - Public Seats
  - Street Lighting
  - Town Clock
  - War Memorial
  - Management of Back Lane Public Toilets
2. To submit regular budgetary reports to the Finance Committee
3. To consider other initiatives which would benefit the Community of Rochford.
4. To recommend an annual budget to Full Council
5. To deal with any further matters which Full Council may delegate from time to time.
6. To consider any planning applications received where required.

Parish Council Rooms  
West Street  
Rochford Essex SS4 1AS

Clerk to the Council: Sally Faulkner  
Telephone: 01702 540722  
Mobile: 07848438408  
Email:  
clerk@rochfordparishcouncil.gov.uk

## Agenda

1. To receive apologies for absence. (all apologies must be submitted to the Clerk by email, text or phone)
2. To receive any Declaration of Interests
3. To approve the Minutes of the Meeting held on 25<sup>th</sup> November 2020 as a true record of that meeting.
4. Allotments  
To receive Clerk's verbal report.
5. Back Lane Toilets - To discuss any issues
6. Climate Action Working Group – To discuss the way forward
7. Rochford Lawn Cemetery/War Memorial
  - a) To receive a verbal report on burials
  - b) To receive an update on the acquisition of a "Silent Soldier".
8. Planning Applications  
To receive and consider any planning applications received. (List attached)
9. Budgets  
To receive the Income and Expenditure Statement up to 31<sup>st</sup> October 2020.