



# Rochford Parish Council

Members of the General Purposes Committee are requested to attend a meeting to be held online on **Wednesday 25<sup>th</sup> November at 2000**. (Or at the rising of the Finance Committee meeting)

The Agenda is set out overleaf.

Other Councillors are welcome to attend this meeting if they wish to do so.

**If there are any items on the Agenda for which members will require further information, please notify the Clerk by 1pm on the preceding working day to enable her to have it ready for the meeting.**

*J V Rigby*

Janice V. Rigby

Clerk to the Council

16 November, 2020

Terms of Reference for General Purposes Committee.

Membership for 2020/21:

CLLrs. R. Bacon, B. Fox, J. Gooding, M. Softly, M. Weir, A. Williams, G. Whitehead

1. To work within delegated powers (Local Government Act 1972 Section 101) within the delegated budget to provide and manage the following Services: -
  - Management of the Allotments
  - Management of Rochford Lawn Cemetery
  - Ashingdon Road Greensward Grasscutting
  - Bus Shelters
  - Doggetts Wildlife Area
  - Highways Matters
  - Market Square Hanging Baskets and Horse Trough
  - Public Seats
  - Street Lighting
  - Town Clock
  - War Memorial
  - Management of Back Lane Public Toilets
2. To submit regular budgetary reports to the Finance Committee
3. To consider other initiatives which would benefit the Community of Rochford.
4. To recommend an annual budget to Full Council
5. To deal with any further matters which Full Council may delegate from time to time.
6. To consider any planning applications received where required.

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West Street  
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## Agenda

1. To receive apologies for absence. (all apologies must be submitted to the Clerk by email, text or phone)
2. To receive any Declaration of Interests
3. To approve the Minutes of the Meeting held on 28<sup>th</sup> October 2020 as a true record of that meeting.
4. Allotments
  - a) To receive the Clerk's Verbal report.
5. Ashingdon Road Greensward - To discuss any issues
6. Back Lane Toilets - To discuss any issues
7. Bus Shelters/Services – To discuss any issues.
8. Climate Action Working Group – no meeting
9. Doggetts Wildlife Area
  - a) To receive the email regarding the Tree initiative.
10. Footpaths & Highways  
To receive the notice regarding FP17.
11. Public Seats - To discuss any issues
12. Planning Applications
  - a) To receive and consider any planning applications received. (List attached)
13. Rochford Lawn Cemetery/War Memorial
  - a) To receive a verbal report on burials
  - b) To receive an update on the memorial seat.
  - c) To receive an update on the acquisition of a "Silent Soldier".
14. Street Lighting - To discuss any issues
15. Town Clock - To discuss any issues
16. Budgets
  - a) To receive the Income and Expenditure Statement up to 31<sup>st</sup> October 2020.
  - b) To receive the draft Committee budget for the year 2021/22