



Rochford Parish Council

Members of the Community Projects Committee are requested to attend a virtual meeting via Zoom to be held on **Wednesday 22nd July 2020 at 7.30pm**. The Agenda is set out overleaf.

Other Councillors are welcome to attend this meeting if they wish to do so.

If there are any items on the Agenda for which members will require further information, please notify the Clerk by 1pm on the preceding working day to enable it to be ready for the meeting.

Janice V. Rigby
Clerk to the Council
16 July, 2020

Terms of Reference for Community Projects Committee.
Membership for 2019/20:

Membership: Cllrs. Mrs. M. Weir, Mrs. J. McPherson, A. Williams, B. Fox, Mrs R. Efde, Mrs L Utz and Mrs S Taylor

1. To work within delegated powers (Local Government Act 1972 Section 101) to provide and manage the following services
2. Monitoring Financial Performance and setting budgets
3. Handling the Parish Council's Youth Initiatives
4. Managing the Christmas Festivities
5. Managing all the Parish Council's Events
6. To consider any items referred from time to time by Full Council.
7. To appoint working parties/task and finish groups to carry out specific work where necessary.
8. To consider any Planning Applications received where necessary

Parish Council Rooms
West Street
Rochford Essex SS4 1AS

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Agenda

1. Election of Chairman for the Year 2020/21
2. Appointment of Vice Chairman for the Year 2020/21
3. To receive and accept apologies for absence.
4. To receive any Declaration of Interests
5. To approve the Minutes of the Meeting held 11th March 2020 as a true record of that meeting.
6. Update on Actions since the last Meeting:
(any items not included in the Agenda)
7. Working Parties
 - To receive reports regarding Events and Agree future events.
 - Christmas Lights and Event – report attached
 - All other initiatives – to agree how to move forward. Report attached.
8. Parish Pump
 - To agree timeline for issue for next issue
9. We are Back – Reopening Our High Streets Safely
 - To receive report attached.
10. Planning Applications
 - a) To receive and consider any planning applications received. (List attached)
11. Budgets
 - a) To receive the financial report for June 2020.