



ROCHFORD PARISH COUNCIL

Parish Council Rooms
West Street
Rochford

Essex SS4 1AS

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Clerk to the Council: Mrs. J. V. Rigby *Cert. HE Local Policy*

MINUTES OF A MEETING OF THE GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 17th OCTOBER 2018

Present: Cllrs. R. Bacon, T. Fransen, P.J. Stanton (Vice Chairman), Mrs. M. Weir (Chairman), A. Williams

Clerk: Mrs. J. V. Rigby

GP60/18 **Apologies for Absence**

Apologies were received and accepted from Cllr. R. Tout (personal reasons)

GP61/18 **Declaration of Interests:**

Cllrs. R. Bacon, and T. Fransen declared interests in Agenda Item 4 (Allotments) by virtue of being allotment tenants

GP62/18 **Minutes of the Meeting held on 19th September 2018**

The minutes were approved as a true record of the meeting and signed by the Chairman

GP63/18 **Allotments**

GP63/18.1. Issues regarding Tenants

- The report on the annual renewals was received.

GP63/18.2 Allotment Working Party

- A meeting was held on 16th October. The only items that were Agreed to recommend to Committee was the location and the demolition and refurbishment survey.
- A suggestion was made that another tenant should be invited to join the Working Group. It was **Agreed** to speak to the Chairman of RALGA to see whether it was felt necessary to have an additional member. **Clerk to speak to RALGA**
- It was reported that any recommendations made by the working party would have to be ratified by Finance Committee due to the possible issues of conflict of interest.

GP63/18.3 Membership of RALGA

It was **Agreed** that membership of RALGA being compulsory will be discussed at the next meeting. In the meantime, the Clerk will make enquiries as to the lawfulness of this. **Clerk to make enquiries.**

GP63/18.4 Water Usage

There were concerns about the water usage on the site. Cllr. Williams will arrange to meet with an allotment tenant to investigate this further.

GP171018

GP64/18 **Ashingdon Greensward**

The Grass Cutting requirements were discussed and will be included when the specification for the Lawn Cemetery is discussed.

GP65/18 **Back Lane Toilets**

GP65/18.1 There had been no further communication to date from the complainant

GP65/18.2 It was reported that the Market Traders had requested that the open times on Tuesdays was 0630 instead of 0730. It was **Agreed** to alter the timings.

GP66/18 **Bus Shelters/Services –**

GP66/18.1 It was reported that a meeting with the Insurance Company would be held on 25th October.

GP67/18 **Community Initiatives**

GP67/18.1 Post Box in West Street

The post box is now in place but not yet operational.

GP67/18.2 Land Opposite the Rose and Crown

A planning application had been submitted for this land.

GP68/18 **Doggetts Wildlife Area**

GP68/18.1 A verbal report on the working group meeting was received. Matters needing an urgent decision: -

It was **Agreed** to accept the offer to cut back the meadow area twice a year at a cost of £100.

GP68/18.2 It was noted that the Conservation Volunteers will be attending the site on 28th October from 1000 to 1200.

GP69/18 **Highways/Footpaths**

GP69/18.1 The notice of closure of FP17 was received and noted.

GP69/18.2 An update on the Highways pilot scheme was received and noted. Members were still concerned about the lack of information regarding costings, and whether any funding would be passed down from ECC. Therefore, the decision not to participate in this scheme stands.

GP69/18.3 The Highways Matters publication was received and noted.

GP70/18 **Market Square/Horse Trough**

There were no issues regarding the Market Square or Horse Trough.

GP71/18 **Parish Seats –**

There were no issues regarding Parish Seats.

GP72/18 **Planning**

GP72/18.1 The following applications were received and discussed: -

18/00891/FUL 5 Heritage Way

Part Single Storey/Part Two Storey Rear Extension – **Members had no objections to this application.**

18/00885/FUL 82 Rochford Garden Way

Single Storey Rear Extension (Conservatory) – **Members had no objections to this application.**

18/00821/FUL 42 Stambridge Road

Vehicle Crossing – **Members had no objections to this application.**

18/00881/FUL Unit Adjacent Harrier House, Aviation Way

Roller shutter replace exterior door new mezzanine floor for staff and parts store –
Members had no objection to this application.

GP73/18 Rochford Lawn Cemetery/War Memorial

GP73/18.1 Monthly Report

It was reported that there had been one full burial since the last meeting.

GP73/18.2 Footpaths

A date for the commencement of work was awaited.

GP73/18.3 Remembrance Sunday Service

It was noted that the Remembrance Sunday Service will take place at 11th November 1045 in St Andrews Church followed by the usual service at the War Memorial

As neither the Chairman nor Vice Chairman of Council were available Cllr. P. J. Stanton will be laying the wreaths of behalf of the Parish Council.

Discussion took place about the possibility of having a Silhouette, if requested by RDC, at the War Memorial. However, it was felt that a better place would be St Andrews Church. – **The Clerk will contact the Church Warden about this.**

GP73/18.4 It was reported that new residents have moved into the property adjoining the War Memorial. Contact will be made with the new residents. Planting etc., will be prepared at the War Memorial.

GP74/18 Street lighting –

It was reported that the streetlights in the Market Square had finally been repaired.

GP75/18 Town Clock –

No further report on the pigeon spikes had been received. The Clerk will contact the Christmas Lighting contractor to ascertain whether his company can assist with the placement of these spikes.

GP76/18 Items referred from Full Council/Other matters.

GP77/18 Budgets

GP78/18.1. The Income and Expenditure figures for the year up to 30th September 2018 were received.

GP78/18 Items for inclusion in next meeting –

Membership of RALGA

There being no further business, the meeting closed at 8.20pm.

Janice V Rigby
Clerk to the Council