



ROCHFORD PARISH COUNCIL

Parish Council Rooms

West Street

Rochford

Essex SS4 1AS

Telephone/Fax: 01702 540722

Clerk to the Council: Mrs. J. V. Rigby *Cert. HE Local Policy*

MINUTES OF A MEETING OF THE GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 22nd May 2019

- Present:** Cllrs. R. Bacon (part), B. Fox, Mrs. K. Ilott, P.J. Stanton, Mrs. M. Weir. A. Williams, Mrs. L. Utz
- Clerk:** Mrs. J. V. Rigby
- GP1/19 **Election of Chairman for the year 2019/20**
Cllr. Mrs. M. Weir was elected Chairman for the year (proposed Cllr. P. J. Stanton, seconded Cllr. A. Williams).
- GP2/19 **Appointment of Vice Chairman for the year 2019/20**
Cllr. P. J. Stanton was appointed Vice Chairman for the year, proposed Cllr. Mrs. M. Weir, seconded Cllr. B. Fox
- GP3/19 **Apologies for Absence**
Apologies were received and accepted from Cllr. M. Softly (personal reasons)
- GP4/19 **Declaration of Interests:**
Cllrs. R. Bacon and B. Fox declared interests in Agenda Item 6 (Allotments) by virtue of being allotment tenants and took no part in the discussions.
- GP5/19 **Minutes of the Meeting held on 17th April 2019**
The minutes were approved as a true record of the meeting and signed by the Chairman
- GP6/19 **Allotments**
GP6/19.1. General
The general report on the Allotment was received. Matters arising:-
a) The recommendation regarding termination of tenancies was agreed.
b) The report on Community Allotments was received and noted.
c) The presentation of the awards will take place prior to the October Full Council Meeting.
GP6/19.2 Email from Waterman School
The email from the School was received and it was reported that this had been passed to RALGA.
- GP7/19 **Ashingdon Greensward** – There were no issues.
- GP8/19 **Back Lane Toilets**
a) A verbal report on the current situation was received.
b) The quotation for an annual maintenance contract was received. It was **Agreed** not to enter into this contract.

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GP9/19 **Bus Shelters/Services** – There were no issues

GP10/19 **Doggetts Wildlife Area**

- GP10/19.1 The information from the Conservation Volunteers was received. It was noted that the next clear up at the site will be on 23rd June 2019.
- GP10/19.2 It was noted that the site visit will take place on Wednesday 26th June at 1830. Those attending will meet at the Boulevard Car Park entrance. A reminder will be sent in the weekly update.
- GP10/19.3 It was **Agreed** that any action on the kissing gate will be deferred until after the site visit.

GP11/19 **Highways/Footpaths**

- GP11/19.1 The letter from ECC regarding winter salting was received. It was reported that no further supplies of salt were required.
- GP11/19.2 It was **Agreed** to contact Cllr. M. Steptoe regarding the current roadworks being carried out, particularly work near to a school during term time and inaccurate information regarding dates of works. **Clerk to contact Cllr. Steptoe.**
- GP11/19.3 It was **Agreed** to contact County Cllr. Steptoe and RDC regarding the continued lack of parking enforcement on the land adjacent to the Reservoir. **Clerk to write letter.**

GP12/19 **Market Square/Horse Trough**

- GP12/19.1 It was reported that the flowering baskets will be installed during the first weekend in June.
- GP12/19.2 A decision on the future of the electricity pillar was deferred until the next meeting.

GP13/19 **Parish Seats** - There were no issues regarding Parish Seats.

GP14/19 **Planning**

- GP14/19.1 The following applications were received and discussed: -
19/00340/FUL 8 Elizabeth Gardens
Single Storey Pitched Roof rear extension – **Members had no objections to this application.**
- 19/00394/FUL** 13 Gelding Close
Two storey side extension – **Members had no objections to this application.**
- 18/01036/FUL** The Milestone Union Lane Single storey Front extension –
Members were concerned as to whether this application is in keeping with the conservation area.

GP15/19 **Rochford Lawn Cemetery/War Memorial**

- GP15/19.1 Monthly Report
The Officer's report was received and noted. The standard of Grass Cutting will continue to be monitored.
- GP15/19.2 Working Party
It was **Agreed** that the Working Party membership will be Cllrs. Mrs. M. Weir, A. Williams, P. J. Stanton and Mrs. L. Utz. plus the Maintenance Operative.
Administration: Clerk



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GP15/19.3 War Memorial

It was **Agreed** that the Clerk will write to the neighbouring resident seeking permission to install some hooks and possibly a couple of flower boxes on the wall behind the memorial.

GP16/19 **Street lighting**

GP17/19 **Town Clock** – The Clerk will contact the contractor about the work on the clock.

GP18/19 **Items referred from Full Council/Other matters.**

GP19/19 **Budgets**

The financial statements will be available at the next meeting.

GP20/19 **Items for inclusion in next meeting –**

There being no further business, the meeting closed at 8.15pm.

Janice V Rigby
Clerk to the Council

