

DRAFT ONLY



## ROCHFORD PARISH COUNCIL

Parish Council Rooms

West Street

Rochford

Essex SS4 1AS

Telephone/Fax: 01702 540722

Clerk to the Council: Mrs. J. V. Rigby *Cert. HE Local Policy*

### MINUTES OF A MEETING OF THE GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 19<sup>th</sup> June 2019

**Present:** Cllrs. R. Bacon, Mrs. K. Ilott, M. Softly, Mrs. M. Weir, A. Williams, Mrs. L. Utz

**Clerk:** Mrs. J. V. Rigby

GP20/19 **Apologies for Absence**

Apologies were received and accepted from Cllr. P. J Stanton (personal reasons) B Fox

GP21/19 **Declaration of Interests:**

Cllrs. R. Bacon declared an interest in Agenda Item 6 (Allotments) by virtue of being an allotment tenant and took no part in the discussions.

GP22/19 **Minutes of the Meeting held on 22<sup>nd</sup> May 2019**

The minutes were approved as a true record of the meeting and signed by the Chairman

GP23/19 **Allotments**

GP23/19.1. General

The report on the complaint from a tenant, together with a suggested response was received, and the response to be sent by the Chairman **Agreed.**

The Clerk reported that a letter of appreciation had been received from a tenant whose tenancy was cancelled.

GP24/19 **Ashingdon Greensward** – There were no issues.

GP25/19 **Back Lane Toilets**

a) A verbal report on the current situation was received. A quotation for replacement grab rails was received and noted. These rails are a necessity and the price falls within the Clerk's delegated powers. Do not replace at the moment. AW ask Marcus

b) The reason behind the siting of the noticeboard was explained to members and accepted.

GP26/19 **Bus Shelters/Services** –

The condition of the shelter at the Anne Boleyn will be investigated.

GP27/19 **Doggetts Wildlife Area**

GP27/19.1 The Conservation Volunteers will be holding a clear up on 23<sup>rd</sup> June.

GP27/19.2 It was noted that the site visit will take place on Wednesday 26<sup>th</sup> June at 1730.

A handwritten signature in blue ink, appearing to read 'Mae Dwy', is located in the bottom right corner of the page.

GP190619

GP28/19 **Highways/Footpaths**

It was noted that the link to a website showing ECC Highways owned assets had been circulated to members  
The situation regarding the conditions of the pavement in the alleyways from West Street to Back lane was discussed.

GP29/19 **Market Square/Horse Trough**

GP29/19.1 It was reported that the flowering baskets had been installed.

GP29/19.2 The situation regarding the electricity pillar was discussed..

GP30/19 **Parish Seats –**

There were no issues regarding Parish Council owned seats. The Clerk will contact RDC regarding the seat in Millview Open Space.

GP31/19 **Planning**

GP31/19 The following applications were received and discussed.

**19/00453/ful** 29 Coombes Grove

Proposed Single Storey Side Extension. **Members had no objections to this application.**

**19/00466/ful** 5 The Trunnions

Demolish conservatory and erect part two/part single storey rear extension – **Members had no objections to this application.**

GP31/19.2 It was reported that application ref. 17/00877/OUT – Cherry Orchard Homes will be discussed at the Development Control meeting on 27<sup>th</sup> June.

GP32/19 **Rochford Lawn Cemetery/War Memorial**

GP32/19.1 Monthly Report

The Officer's report was received and noted. It was mentioned that the standard of grass cutting is not satisfactory. Clerk to contact RDC and submit a report on bringing the work in-house to the Working Party.

GP32/19.2 Possible unauthorised burial of ashes

The Clerk's report and attachments were received and noted. It was **Agreed** that a letter is sent to the grave owner regarding this matter.

GP32/19.2 Working Party

It was **Agreed** that the Working Party will meet on 8<sup>th</sup> July 2019 at 10am, when the possible road closure for the Remembrance Service and other matters regarding the War Memorial will also be discussed.

GP33/19 **Street lighting**

GP34/19 **Town Clock –**

The work on the Clock and installation of pigeon spikes have been completed.

GP35/19 **Items referred from Full Council/Other matters. - none**

GP36/19 **Budgets**

The financial statements up to 31<sup>st</sup> May 2019 were received.

There being no further business, the meeting closed at 8.50pm.

Janice V Rigby  
Clerk to the Council

