



## ROCHFORD PARISH COUNCIL

Parish Council Rooms

West Street

Rochford

Essex SS4 1AS

Telephone/Fax: 01702 540722

Clerk to the Council: Mrs. J. V. Rigby *Cert. HE Local Policy*

### MINUTES OF A MEETING OF THE GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 20<sup>th</sup> MARCH 2019

**Present:** Cllrs. R. Bacon, T. Fransen, Mrs. K. Ilott, P.J. Stanton (Vice Chairman), Mrs. M. Weir (Chairman), A. Williams, Mrs. L. Utz

**Clerk:** Mrs. J. V. Rigby

GP134/18 **Apologies for Absence/Co-option to the Committee.**

GP134/18.1 Apologies were received and accepted from Cllr. B. Fox

GP134/18.2 Cllr. Mrs. L. Utz was co-opted to the Committee.

GP135/18 **Declaration of Interests:**

GP135/18.1 Members were reminded of the regulations regarding interests.

GP135/18.2 Cllr. R. Bacon declared an interest in Agenda Item 4 (Allotments) by virtue of being an allotment tenant and took no part in the discussions on Allotments.

GP135/18.3 Cllr. T. Fransen declared an interest in Agenda Item 4 (Allotments) by virtue of being an allotment tenant.

GP136/18 **Minutes of the Meeting held on 20<sup>th</sup> February 2019**

Due to an ongoing issue, approval of the minutes was deferred until the next meeting. Proposed Cllr. A. Williams, seconded Cllr. Mrs. M. Weir, **Agreed** by all present.

GP137/18 **Allotments**

GP137/18.1 Community Allotments

The emailed proposal from Cllr. Mrs. K. Ilott and supporting documentation was received and discussed. It was **Agreed** (proposed by Cllr. Mrs. Ilott, seconded by Cllr. A Williams) that comprehensive investigations will be carried out with the required due diligence. It is hoped the report will be prepared in time for distribution with the papers for the May Committee Meeting.

The health profile research comes under the jurisdiction of Community Projects Committee.

GP137/18.2 Student Request

The email from a student was received and discussed. Members supported this proposal (proposed Cllr. Mrs. K. Ilott, seconded Cllr. P. J. Stanton) and also to request that the study included accessibility for all.

GP138/18 **Ashingdon Greensward – no issues**

*MAR 20*

GP200319

GP139/18 **Back Lane Toilets**

A general report on the toilets was received. Due to time constraints the Clerk had not contacted Healthmatic but would be doing so shortly. It was confirmed that the Electrician would be commencing work on 25<sup>th</sup> March.

GP140/18 **Bus Shelters/Services –**

It was reported that there was graffiti at the shelter opposite Holt Farm School. The staff were dealing with this.

GP141/18 **Doggetts Wildlife Area**

GP141/18.1 The report and supporting documentation regarding the installation of a “Kissing Gate” was received and discussed. The Clerk will submit the necessary paperwork to Essex County Council to seek permission to erect this structure.

GP141/18.2 A report on the current situation regarding the Community Initiatives Fund applications was received and noted.

GP141/18.3 A verbal report on the Conservation Volunteers clear up session was received. Support from Councillors was disappointing. The Clerk confirmed she would be arranging the annual site visit in June.

GP142/18 **Highways/Footpaths**

GP142/18.1 It was reported that the appeal regarding St Andrews/Oak Road was refused as the timescale had been exceeded.

GP142.18.2 The Definitive Map Order regarding FP36 was received.

GP143/18 **Market Square/Horse Trough**

GP143/18.1 It was reported that the license application had been submitted. The same nursery will be used as last year as the price and quality was satisfactory.

GP143/18.2 The email regarding the Salt Bin in the Market Square was received and discussed. The Clerk was instructed to advise RDC that the Parish Council do not wish to get involved in the maintenance of the Salt bin at this stage.

GP144/18 **Parish Seats –** There were no issues regarding Parish Seats.

GP145/18 **Planning**

The following applications were received and discussed: -

**19/00088/FUL** Car Park Back Lane

Installation of a rapid electric vehicle charging point – **Members had no objections to this application.**

**19/00179/FUL** Land Adj. Brayside Brays Lane

Demolish Existing buildings and construct a three bedroomed bungalow - **Members had concerns regarding the Green Belt regulations for this development.,**

**19/00154/FUL** 8 Hilary Close

Proposed Single Storey Rear Extension with Roof Lantern – **Members have no objections to this application.**

**19/00167/FUL** 70 Somerset Avenue

Proposed single storey rear extension and roof conversion with front and rear dormers - **Members had no objections to this application.**

GP200319

GP146/18 **Rochford Lawn Cemetery**

GP146/18.1 It was report that there had been one cremated ashes burial since the last meeting.

GP146/18.2 The working party met to discuss the new gardening contract with the contractors.

It was reported that work on the pathway would be commenced shortly.

A verbal quotation of £300 per unit (total £1500) to install the new water taps had been received. This quotation was **Agreed (proposed by Cllr. Mrs. M. Weir as Chairman)**

GP147/18 **Street lighting – no issues**

GP148/18 **Town Clock –**

It was reported that a quote for £950 to clean up the clock had been received. This was **Agreed (proposed by Cllr. Mrs. M. Weir as Chairman)**

GP149/18 **Items referred from Full Council/Other matters.**

GP150/18 **Budgets**

GP150/18.1. The Income and Expenditure figures for the year up to 28<sup>th</sup> February 2019 were received.

GP151/18 **Items for Inclusion in next Agenda  
Site Visit to Doggetts in June**

There being no further business, the meeting closed at 2035.



Janice V Rigby  
Clerk to the Council