



ROCHFORD PARISH COUNCIL

Parish Council Rooms

West Street

Rochford

Essex SS4 1AS

Telephone/Fax: 01702 540722

Clerk to the Council: Mrs. J. V. Rigby *Cert. HE Local Policy*

MINUTES OF A MEETING OF THE GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 18th JULY 2018

Present: Cllrs. R. Bacon, M. Softly, P.J. Stanton (Vice Chairman), R. Tout, Mrs. M. Weir (Chairman), A. Williams

Clerk: Mrs. J. V. Rigby
Deputy Clerk: Mrs. S. Faulkner

- GP22/18 **Apologies for Absence**
Apologies were received and accepted from Cllrs. T. Fransen, and J. Cottis (personal reasons)
- GP23/18 **Declaration of Interests:**
Cllrs. R. Bacon and R. Tout declared interests in Agenda Item 4 (Allotments) by virtue of being allotment tenants
- GP24/18 **Minutes of the Meeting held on 20th June 2018**
The minutes were approved as a true record of the meeting and signed by the Chairman
- GP25/18 **Allotments**
- GP25/18.1 Issues regarding Tenants
- A verbal report was received.
 - It was reported that the Best Kept Allotment Judging took place earlier in the day.
- GP25/18.2 Tree adjoining property in Stambridge Road
A verbal report was received, and it was **Agreed** to work with the resident to remove the elderberry bush. **Clerk to contact resident.**
- GP25/18.3 Land adjacent 124 Stambridge Road
This matter will be discussed at the EGM on 25th July.
- GP26/18 **Ashingdon Greensward**
The Grass Cutting requirements will be included when the new specification is drawn up in September/October.
- GP27/18 **Back Lane Toilets**
- GP27/18.1 The quotation for the installation of lights in the storeroom was received. Further quotations are to be sought. **Clerk to endeavour to obtain quotations.**
- GP27/18.2 The report on the complaint regarding the early closure of the disabled toilets on Saturdays was received. The draft response was **Agreed**. **Clerk to send letter to complainant.**

WV

- GP180718
- GP28/18 **Bus Shelters/Services –**
It was reported that the information on the Community Initiatives Fund is still awaited.
- GP29/18 **Community Initiatives**
GP29/18.1 Post Box in West Street
A verbal update on the situation was received.
GP29/18.2 Land Opposite the Rose and Crown
The email from Cllr. T. Fransen was received and discussed. It was **Agreed** that the Clerk will carry out preliminary investigations as to the history of the site and who the landowner is. **Clerk to carry out investigations.**
- GP30/18 **Doggetts Wildlife Area**
GP30/18.1 The verbal report on the site visit held on 27th June was received. A verbal report on the site visit was received. **The Clerk will investigate the issue of the Giant Hogweed.**
GP30/18.2 It was noted that the Conservation Volunteers would be holding a clear up at the site on 22nd July, everyone was welcome. Ask volunteers if anyone interested.
GP30/18.3 It was reported that a resident has offered several oak and silver birch saplings to the Parish Council. These were too small to be planted now, and therefore would need to be nurtured by someone until they were more mature. It was also **Agreed** to enquire whether any of the volunteers would be willing to nurture the saplings.
- GP31/18 **Highways/Footpaths**
GP31/18.1 The parking restriction notice for Sutton Court Drive was received and noted.
GP31/18.2 In view of the fact that ECC do not appear to be notifying Parish Councils of proposed roadworks, the Clerk will check on the ECC website and include any information on the weekly updates.
- GP32/18 **Market Square/Horse Trough**
A verbal report on the Flowering Baskets was received.
- GP33/18 **Parish Seats -** There were no issues regarding Parish Seats.
- GP34/18 **Planning**
GP34/18.1 The following applications were received and discussed: -
18/00557/FUL 16 Oak Road
Proposed single storey rear extension – **Members had no objections to this application.**

18/00485//FUL Ardleigh House Hall Road
Proposed first floor rear extension – **Members had no objections to this application.**

18/00596/FUL Telecoms Mast Bradley Way
Remove existing 8m high monopole and install a 15-metre-high phase 5 Monopole, and ancillary development thereto – **Members commented on whether this installation was of an appropriate height in the Conservation Area.**

18/00577/FUL 13 Shetland Crescent Single Storey Rear extension with roof lantern and convert garage to habitable room – **Members had no objections to this application.**

GP180718

GP35/18 **Rochford Lawn Cemetery**

GP35/18.1 Monthly Report

It was reported that there had been one full burial and four cremated ashes burials since the last meeting.

GP35/18.2 Request for a Memorial Seat

The report on the meeting with the grave owner was received and noted. The proposal for a memorial plaque on the seat was **Agreed** with the grave owner paying for the provision and installation of this plaque. **Clerk to contact Grave owner**

GP36/18 **Street lighting -**

GP37/18 **Town Clock** – There was nothing further to report on the issue of the pigeon spikes.

GP38/18 **Items referred from Full Council/Other matters.**

GP39/18 **Budgets**

GP39/18.1. The Income and Expenditure figures for the year up to 30th June 2018 were received.

GP40/18 **Items for inclusion in next meeting –**

There being no further business, the meeting closed at 8.19pm.

Janice V Rigby
Clerk to the Council



