



MINUTES OF PARISH COUNCIL MEETING

held on Wednesday 6th November 2019
in the Parish Council Rooms, West Street
Rochford, commencing at 7.30pm

Present: Cllrs. Mrs. R. Efde, B. Fox, T. Fransen, Mrs. K. Ilott, Mrs. J. McPherson, M. Softly, P. J. Stanton, Mrs. M. Weir, Mrs. L. Utz,
Clerk: Mrs. J. V. Rigby

90/19 **Apologies for Absence/Co-option to the Parish Council**

90/19.1 Apologies which had been notified to the Clerk and were accepted by members from Cllrs. A. Williams (RDC meeting), Mrs. K Parker, Mrs. S. Taylor. J Cottis, R. Bacon (all for personal reasons).

In the absence of the Chairman, Cllr. Mrs. J. McPherson chaired the meeting.

91/19 **Declarations of Interests: -**

9119.1 Cllrs., B. Fox, and T. Fransen declared interests in any items pertaining to the allotments due to being allotment tenants.

92/19 **Minutes of the Parish Council Meeting held on 2nd October 2019**

The non-confidential minutes were approved as a true record of the meeting and signed by the Chairman.

93/19 **Chairman's Announcements/Good News –**

The Vice Chairman mentioned the Christmas Event and asked for volunteers
The proposal for a donation to the British Legion for the Poppies on Lamp Posts will be referred to Finance Committee.

94/19. **Finance**

Due to unforeseen circumstances the scheduled Finance meeting was cancelled.

95/19 **Officers Report**

95/19.1 The Officers report was received, which included: -

- a) The Clerk thanked members and the Deputy Clerk for their support following her recent bereavement.
- b) It was **Agreed** that the Climate Change Working Group will report to General Purposes Committee. It was stressed that written reports will be required at least seven working days prior to the Committee meeting to enable this to be included in the Agenda.

96/19 **Questions from members of the public** -There were no members of the public present.

97/19 **Report from District/County Councillors** – All Ward and County Councillors had sent apologies.

98/19 **Councillor Training**

98/19.1 Notification of the following training courses was received: -

- (a) The updated EALC Course Schedule.

99/19 **Questions (pursuant to SO 7:1) and Reports of Committees/Working party notes**

The following unapproved minutes were received: -

99/19.1 Community Projects Committee -13th October 2019

The draft minutes were received, and all **Recommendations therein Agreed.**

Matters Arising: -

The report on the request for funding from the District Community Safety Partnership was received and discussed. It was **Agreed (proposed Cllr. Mrs J. McPherson)** that in principle £500 should be pledged, subject to the completion of a grant application form which should give full details of which other organisations have pledged funds, and what consultation has taken place with potential users of the service.

99/19.2 General Purposes Committee – The scheduled meeting was cancelled.

100/19. **Reports from Representatives to Outside Bodies –**

- a) Rochford Hundred Assn. Of Local Councils - Cllrs. Mrs. R. Efde, Clerk. – The draft minutes of the meeting held on 17th October were received. It was suggested that a member of the RDC Carbon Neutral Team is invited to a future meeting.
- b) Old Peoples Welfare Committee – Cllr. Mrs. K. Ilott – A verbal report was received
- c) Rochford & District Chamber of Trade – Cllr. J. Cottis no meeting.
- d) Transport Forum - Cllr Mrs. M. Weir –. No meeting
- e) Local Community Meeting – Cllrs. M. Softly, Mrs. J. McPherson – no meeting.
- f) Wallasea Island Liaison Group – Cllrs. P. J. Stanton, R. Bacon – no meeting.
- g) Larger Local Councils Forum – Clerk. No report
- h) Rochford Town Team. – Cllrs. Mrs. J. McPherson, Mrs. K. Parker - No meeting.
- i) Discover 2020 – Organising Committee - Cllrs. Mrs. J. McPherson, T. Fransen – The minutes of the last meeting circulated. The next meeting will be held on 7th November.

101/19 **Correspondence**

The following was received: -

- Notification of publication of Coastal Access Reports
- Notice of Wyvern Annual General meeting.
- Letter from RDC regarding Community Based Arts Network. Further information will be sought and when received this information will be shared on social media.
- Invitation to RRavs AGM

- Invitation to Citizens Advice AGM
- Invitation to RDC Carol Service.

102/19 **Any motions received in the order of proper notification**

103/19 **Consultative Documents – None received**

104/19 **Planning Applications**

104/19.1 The following applications were received and commented on: -

19/00847/FUL Rochford Hospital

New Modular Accommodation for Administrative Staff. **Members have concerns whether this will create a need for more parking or take away any parking depending on the location. .**

19/00869/FUL Land between 118 and 124 Stambridge Road
Erection of detached dwelling – **No comment.**

19/00868/FUL Boatyard Rochehall Way Rochford
2 Storey Modular building to be used as office space. Building replaces fire damaged office and storage building which has already been demolished – **Members had no objections to this application.**

19/00930/FUL 2 Regency Close
Single Storey rear extension, part garage conversion and alterations to existing porch – **Members had no objections provided this conforms with planning regulations.**

19/00875/FUL 9 Main Road Hawkwell
Additional/overflowing parking area (Retrospective) – **Members have no objections to this application.**

19/00879/FUL Rochford Railway Station
Siting a Mobile Fast Food Trailer 4:30 to 11:00 pm daily – **Members have concerns about the late opening hours and anti-social behaviour. They have enquired as to whether the Police have been consulted.**

It was **RESOLVED** under SO 23:1 “That in view of the special nature of the business about to be transacted, it is the opinion of this Council advisable in the public interest that the public (and press) be temporarily excluded and they are instructed to withdraw”

105/19. **Confidential Matters**

105/19.1. The confidential minutes of the meeting held on 2nd October were approved as a true record of that meeting.

105/19.2 **Staffing Committee**

The minutes of the meeting held on 23rd October were received and ratified.

All policies presented to the Staffing Meeting were ratified by Council.

It was **Agreed** casual work will be for a maximum of 5 hours a week.

There being no further business, the meeting closed at 2038

Janice V. Rigby
Clerk to the Council