



MINUTES OF PARISH COUNCIL MEETING

held on Wednesday 4th November 2015
in the Parish Council Rooms, West Street
Rochford, commencing at 7.30pm

Present: Cllrs. J. Ashton (Vice Chairman), D. Avery, D. Brown, L. Bruncker, J. Cottis, Mrs. W. Moss, Mrs. A. Simpkin, M. Softly, Mrs. M. Weir, A. Williams (Chairman)
Clerk: Mrs. J. V. Rigby

94/15 **Apologies for Absence/Update on Vacancies**

- 94/15.1 Apologies were received from Cllr. J. Bond (holiday), Rev. PJ and Mrs. J. Stanton (illness) Mr & Mrs. Gibson (holiday) R. Bacon (personal reasons)
94/15.2 The casual vacancy was discussed. It was **Agreed** unanimously that the previous unsuccessful candidate should not be co-opted to the Parish Council.

95/15 **Declarations of Interest–No interests other than those previously notified were declared.**

96/15 **Minutes of the Parish Council Meeting held on 7th October 2015**

The non-confidential minutes were approved as a true record of the meeting and signed by the Chairman.

97/15 **Chairman's Announcements –**

The Chairman reported that he had attended the following on behalf of the Parish Council:-

- Chairman's Short Course on 17th October
- He also reminded members about the Farmers Market on 7th November

98/15. **Finance**

98/15.1 The minutes of the Finance meeting held on 14th October 2015 were received and ratified

99/15 **Clerk's Report**


The Clerk presented her report, which included:-

- a) A report of events attended in October and scheduled meetings/training for November/December.
- b) Regarding the Restorative Justice Hub Launch Event, members shared the Clerk's concerns about lack of representation from RDC at this event Clerk to **write to Chief Executive RDC, expressing these concerns.**

100/15 **Questions from the Public:** No members of the public were present

101/15 **Report from District/County Councillors –**

Cllr. C. Seagers had sent his apologies. A report on the LHP bids was given.

 6/1/2016

102/15 **Training**

102/15.1 Notification of the following courses was received:-

EALC Planning Workshop – 11th November

RDC – Universal Credit – 30th November – Cllr. A. Williams and the Clerk will attend the afternoon session of this course.

102/15.2 A report on the recent Chairman's short course was given. ~The suggested protocol for meetings was **Agreed**.

103/15 **Questions (pursuant to SO 7:1) and Reports of Committees.**

The following was received and ratified:-

103/15.1 Planning Committee – The unapproved minutes of the meeting held on 21st October 2015.

103/15.2 Community Projects Committee The unapproved minutes of the meeting held on 21st October 2015. Matters arising:

An update on the Christmas Lights and Event was given.

103/15.3 Events Sub Committee – No meeting

103/15.4 General Purposes Committee - The unapproved minutes of the meeting held on 28th October 2015. Matters arising:-

a) The purchase of a leaf blower was **Approved**.

b) The planting of the hedging at the allotments should commence as soon as possible.

c) The planting of a dwarf weeping willow to replace a memorial tree which had died was **Agreed**.

104/15. **Reports from Representatives to Outside Bodies**

a) Rochford Hundred Assn. Of Local Councils - Cllr. D. Avery. Rev. PJ Stanton, Clerk. – The report of the meeting was circulated. Cllr. D. Avery advised members that he would no longer be able to represent the Parish Council on this association.

b) Old Peoples Welfare Committee Minutes of meetings are available.

c) Rochford & District Chamber of Trade – Cllrs. J. Ashton, A. Williams. A report on the Christmas Event was received.

d) Transport Representatives Meeting - Cllr D. Avery. –Cllr. Avery will be attending the Wyvern AGM on 24th November. The return taxi fare was **Agreed**.

e) Local Community Meeting – Cllrs. J. Gibson, L. Bruncker, Clerk. A report on the meeting held on 12th October was received. The next meeting will be held on 9th November 2015 at 1900 in the Parish Council Rooms. It was noted that there would be a PCC Consultation Event on 12th November at Sweyne Park School.

f) Wallasea Island Liaison Group – Rev. PJ Stanton – No meeting

g) Larger Local Councils Forum –Cllr. D. Avery, Clerk – Representatives were unable to attend the October 20th meeting.

h) P3 Project Cllrs. A. Williams, Mrs. M. Weir – An email from RDC was received and discussed. Members felt that it would not be viable to continue this Group. **Clerk to email RDC**.

i) Rochford Town Team. - Cllrs. Mrs. G. Gibson, J. Gibson, Clerk – a verbal report on the meeting held on 19th October was received.


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105/15 **Correspondence**

The following was received and noted:-

- a) Email from a resident regarding policing in Rochford. **Clerk to send an appropriate response**

106/15 **Any motions received in the order of proper notification – None**

107/15 **Streetlighting Outages/Highway Issues – None**

108/15 **Consultative Documents – none received**

109/15 **Planning Applications**

The following Planning Applications were considered:-

15/00715/FUL Council Offices, South Street
Demolish Existing Building and Construct New Portakabin. **No objections**

15/00727/FUL Green Shutters, Hall Road,
Two Storey Front Extension, Single Storey Flat Roofed Rear Extension, Detached Garage and new boundary wall with entrance gates. **Members object to this application on the following grounds:**

- **DMP states dwelling in greenbelt can be considered favourably so long does not increase internal floor space by more than 25%. This application is in region of 40% and therefore members believe this would lead to a disproportionate increase in the size of the property.**
- **The three bay garage would be prominent feature which would add to the visual bulk of the property from the road which would not add positively to the character and appearance of the local area.**


15/00744/ADV Toomey Rochford
Proposed Advertisements 8 x fascia Signs, 7 other of which 6 illuminated – **Members had no objections to this application.**

15/00718/FUL 127 Southend Road
Single Storey Side and Rear Extension – new kitchen and toilets – **Members were concerned about the effect this development would have on the neighbour amenity.**

15/00748/ADV 10 Purdeys Way
Proposed Advertising 3 illuminated fascia signs, 4 vinyl graphic signs, 1 totem sign **Members had no objections to this application.**

15/00667/FUL 50 East Street
Silver city Estates Construct 1st floor rear extension and construct 2 story side/rear extension and convert resultant building into 7 x 2 bed & 1 x 1 bed flats. 8 in Total
The Clerk advised that there were new rules regarding Site Visits. **Members Agreed that in view of the time factor, the comments to RDC should be:-**

- **Over development of site**
- **Not in keeping with street scene**


6/1/2016

It was **RESOLVED** under SO 23:1 "That in view of the special nature of the business about to be transacted, it is the opinion of this Council advisable in the public interest that the public (and press) be temporarily excluded and they are instructed to withdraw"

110/15 **Confidential Minutes**

The following Confidential Minutes were received:-

Staffing Committee – 26th October

General Purposes Committee – 28th October – matters arising:-

110/15.1 Land Adjacent to 124 Stambridge Road

The recommendation from the General Purposes Committee was **Agreed**.

The Clerk will advise the resident who had enquired about the future of the site accordingly.

110/15.2 Complaint regarding recent Ashes Interment.

This matter was considered at length. It was **Agreed** that no refund should be made as the Parish Council had fulfilled its contract (proposed Cllr. D. Avery, seconded Cllr. J. Ashton.). **Clerk to inform correspondent with a copy to the solicitors handling the estate.**

There being no further business the meeting closed at 8.50pm

Janice V. Rigby
Clerk to the Council



A handwritten signature consisting of several loops, followed by the date "09/01/2016" written in a cursive style.