



MINUTES OF PARISH COUNCIL MEETING

held on Wednesday 6th July 2016
in the Parish Council Rooms, West Street
Rochford, commencing at 7.30pm

Present: Cllrs. J. Ashton, D. Avery, R. Bacon, D. Brown, Mrs. G. Gibson, J. Gibson, Miss M. Lamb, Ms. J. McPherson, Mrs. W. Moss, M. Softly, PJ Stanton, Mrs. M. Weir, A. Williams (Chairman)

In attendance: County Cllr. C. Seagers, District Cllrs. G. Ioannou, Mrs. L. Shaw
One member of the public.

Clerk: Mrs. J. V. Rigby

43/16 **Apologies for Absence/Co-option to the Parish Council**

43/16.1 Apologies were received from Cllrs. Mrs. K. Amber (business reason), J. Cottis (personal reason), Mrs. A. Simpkin, (business reason), District Cllr. M. Steptoe.

44/16 **Declarations of Interests: - usual allotments**

Cllrs. R. Bacon and L. Bruncker declared interests in anything pertaining to the allotments by virtue of being an allotment tenant.

45/16 **Minutes of the Meeting held on 1st June 2016**

The non-confidential minutes were approved as a true record of the meeting and signed by the Chairman.

46/16 **Chairman's Announcements –**

The Chairman mentioned the following:-

- a) Footprints in the Community Group are organising a Quiz night on 14th October at King Edmund School
- b) The Farmers Market on 2nd July
- c) Cllr. J. Ashton will be attending the King Edmund School Awards evening in his place.
- d) The Clerk was commended for her professionalism in continuing her duties following the recent family bereavement, and thanked the staff, in particular the Clerk's Assistant for supporting her.

47/16 **Finance**

47/16.1 The minutes of the Finance meeting held on 8th June 2016 were received.

48/16 **Clerk's Report**

The Clerk presented her report, which included:-

- a) A list of events she had attended, and proposed for July.
- b) Cllr. J. Ashton will attend the Allotment Judging on 23rd July.

49/16 **Questions from the Public:** There were no questions from the member of the public present.

50/16 Report from District/County Councillors –

- 50/16.1 County Cllr. Seagers gave a report on County issues including the situation regarding parking at Holt Farm School.
- 50/16.2 Cllr. Ioannou reported that he was seeking support from Rochford Parish Council for the creation of Neighbourhood Watch Schemes throughout both of the Rochford Wards. This matter will be discussed at Community Projects Committee
- 50/16.3 Cllr. Shaw reported that she is liaising with ECC on the problems of flooding at the Daly's Road shopping parade.

51/16 Councillor Training

- 52/16.1 Notification of the following training courses was received:-
 - (a) The EALC Course Schedule for July and September.
 - (b) RDC Courses:-
Standards – Code of Conduct – 21st July - Rayleigh

52/16 Questions (pursuant to SO 7:1) and Reports of Committees.

The following unapproved minutes were received and all recommendations therein ratified:-

52/16.1 Events and Media Sub-Committee – 15th June 2016

52/16.2. Planning Committee – 15th June 2016.

The letter from RDC regarding 12 West Street was received. Members were concerned that with the closing of the footway, especially with the closure of the NatWest Bank (with the Post Office being used as an alternative facility), it will be difficult for wheelchair users and parents with prams to access the entrance ramp into the Post Office.

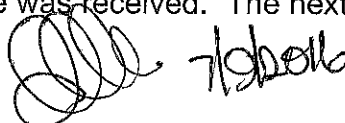
52/16.3 Community Projects Committee – 15th June 2016

The report from Cllr. Avery on the Farmers Market was received and referred to the next Committee Meeting. – This matter will be discussed at the next Community Projects Committee meeting and any volunteers who do not attend these meetings were welcome to submit representations to the Committee or even attend the meeting.

52/16.4 General Purposes Committee – 22nd June.

53/16. Reports from Representatives to Outside Bodies

- a) Rochford Hundred Assn. Of Local Councils - Cllrs. Mrs. M. Weir, PJ Stanton, Clerk. –. The next meeting will be the AGM on 14th July in Rayleigh
- b) Old Peoples Welfare Committee Cllr. Mrs. W. Moss - minutes were available.
- c) Rochford & District Chamber of Trade – Cllrs. J. Ashton, A. Williams. Meetings have been held with a view to working with the Town Team. A meeting to discuss the Christmas Event is likely to be held on Saturday 30th July.
- d) Transport Representatives Meeting - Cllr PJ Stanton – A Consumer Survey is currently being undertaken.
- e) Police Community Meeting – Cllrs. J. Gibson, L. Bruncker, Clerk. A verbal report on the meeting held on 9th June was received. The next meeting will be held on 10th August.



- f) Wallasea Island Liaison Group – PJ Stanton – No meeting
- g) Larger Local Councils Forum – It was reported that the next meeting will be held on 7th July in Epping.
- h) Rochford Town Team. – A verbal report on the meeting held on 21st June was received

54/16 **Correspondence**

The following was received:-

- a) Notice of CAB AGM – 20th July
- b) Email from Anglian Water
- c) EALC – Buckingham Palace Garden Party Nominations – it was **Agreed** to nominate the Chairman for this event.
- d) EALC – notice of AGM 22nd September in Dunmow - Cllrs. J. Ashton, Miss M. Lamb and the Clerk will be attending.

55/16 **Any motions received in the order of proper notification – None**

56/16 **Streetlighting Outages/Highway Issues – none reported**

57/16 **Business Plan**

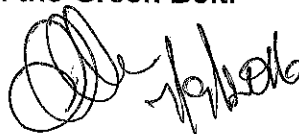
The Parish Council's Business Plan was received and ratified. The Clerk's Assistant was commended for her excellent work on this Plan.

58/16 **Planning Applications**

The following Planning Applications were considered:-

16/00546/FUL Swan Cottage, 51 South Street
Replace Timber Cladding to Front – **Members had no objections to this application.**

16/00469/FUL 1 Potash Cottages, Hall Road
Remove existing single storey side extension and replace with part two/part single storey side and front extension incorporating porch. **Members were concerned that this would be overdevelopment within the Green Belt.**



It was **RESOLVED** under SO 23:1 "That in view of the special nature of the business about to be transacted, it is the opinion of this Council advisable in the public interest that the public (and press) be temporarily excluded and they are instructed to withdraw"

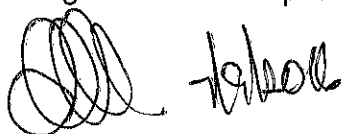
59/16 **Confidential Minutes**

The following Minutes were received.

- a) The Confidential Minutes of the Parish Council Meeting held on 1st June 2016.
- b) Staffing Committee meeting held on 22nd June 2016.

There being no further business the meeting closed at 8.18pm

Janice V. Rigby
Clerk to the Council

Two handwritten signatures in black ink. The first signature is a large, stylized cursive signature, likely belonging to Janice V. Rigby. The second signature is smaller and more legible, appearing to be 'J. Rigby'.