



MINUTES OF PARISH COUNCIL MEETING

held on Wednesday 3rd February 2016 in the Parish Council
Rooms, West Street Rochford, commencing at 7.30pm

Present: Cllrs. , D. Avery, , J. Bond, , J. Cottis, Mrs. G. Gibson, J. Gibson, Mrs. W.
Moss, , M. Softly, , Mrs. M. Weir, A. Williams (Chairman)
Clerk: Mrs. J. V. Rigby

128/15 Apologies for Absence/Update on Vacancies

128/15.1 Apologies were received from Cllrs. Mrs. J. Stanton (illness), Rev. PJ Stanton,
D. Brown (illness) Mrs. A. Simpkin, J. Ashton (personal reason), R. Bacon
(personal reason)

128/15.2 It was reported that although Cllr. D. Brown verbally resigned from the Council
prior to the last meeting, this was subsequently withdrawn at the Finance
Committee meeting held on 13th January.

129/15 Declarations of Interest

129/15.1 Cllrs. Mr. & Mrs. Gibson, and Mrs. M. Weir declared non-pecuniary interests
in Planning Application Ref. 16/00025/FUL by virtue of knowing the
applicant.

129/15.2 Cllr. J. Bond declared an interest Agenda Item 12 (correspondence) by virtue
of his son assisting at the Youth Club being discussed.

130/15 Minutes of the Parish Council Meeting held on 6th January 2016

The non-confidential minutes were approved as a true record of the meeting and signed
by the Chairman.

131/15 Chairman's Announcements –

The Chairman had nothing to report.

132/15 Finance

131/15.1 The minutes of the Finance meeting held on 13th January 2016 were received
and ratified

133/15 Clerk's Report

The Clerk presented her report, which included:-

- a) A report of events attended in January and scheduled meetings/training for
February.

134/15 Questions from the Public: No members of the public were present.

135/15 Report from District/County Councillors –

135/15.1 Cllr. Seagers had tendered his apologies as he was attending a meeting of Great Wakering Parish Council. He has mentioned in an email about Parish Council Clerks liaising to arrange meetings so that they did not clash. The Clerk had replied to this email stating that the dates of meetings were a matter for members and not the Clerk.

The Clerk reported that she had submitted the LHP bid for the 20mph zone in Rochford Town Centre, and the replies were circulated to members.

Accordingly, a set of questions relating to this, and the streetlighting situation would be submitted to Cllr. Seagers via email.

135/15.2 A report on the District Council Budgeting process was received.

136/15 Training

136/15.1 Notification of various EALC Training Courses was circulated.

136/15.2 The Report on the Fire Safety Course attended on 26th January will be submitted to Finance Committee for consideration.

137/15 Questions (pursuant to SO 7:1) and Reports of Committees.

The following was received and ratified:-

137/15.1 Planning Committee – The unapproved minutes of the meeting held on 20th January 2016.

137/15.2 Community Projects Committee The unapproved minutes of the meeting held on 20th January 2016. Matters arising:-

a) May Fayre

Discussion took place regarding this year's May Fayre, and the licensing and other implications following the Christmas Event. It was therefore proposed by Cllr. D. Avery, seconded by Cllr. M. Softly, that this year's May Fayre is cancelled, and replaced by a Queen Elizabeth 90th Birthday celebration at St Marks Hall. To use any unused funds including money assigned to the May Fayre towards CCTV in and around Rochford Town Centre the Town Centre. This proposal was **Agreed** unanimously by members. It was anticipated to hold a May Fayre in 2017.

b) Christmas Event

Cllr. J. Cottis mentioned that he could provide an entertainment package at a lower cost than currently used. Cllr. Cottis was requested to submit costings in writing for consideration at the next Christmas Event meeting with the Chamber of Trade on 13th February.

137/15.3 General Purposes Committee - The unapproved minutes of the meeting held on 27th January 2016 matters arising-

a) Town Clock

A three year maintenance contract for the Town Clock was **Agreed**. Proposed by Cllr. D. Avery, seconded by Cllr. Mrs. G. Gibson.

b) Rochford Lawn Cemetery

The Clerk gave an explanation as to the damage to the Lychgate Roof.

138/15. **Reports from Representatives to Outside Bodies**

- a) Rochford Hundred Assn. Of Local Councils - Cllrs. Mrs. M. Weir, Rev. PJ Stanton, Clerk. – The draft minutes of the meeting held on 21st January 2016 were received. The Clerk was requested to write to RDC to ask for a breakdown of the costs of providing Planning Training to Parish/Town Councils. **Clerk to write to RDC.**
- b) Old Peoples Welfare Committee Mrs. W. Moss - Minutes of meetings are available.
- c) Rochford & District Chamber of Trade – Cllrs. J. Ashton, A. Williams. The next Christmas meeting will take place on 13th February 2016 at 1000.
- d) Transport Representatives Meeting - Cllr Rev. PJ Stanton, . –.The Clerk will invite the Transport Manager of Wyvern Community Transport to the next meeting.
- e) Local Community Meeting – Cllrs. J. Gibson, L. Bruncker, Clerk. A verbal report on the meeting held on 1st February was received.
- f) Wallasea Island Liaison Group – Rev. PJ Stanton – No report
- g) Larger Local Councils Forum –Cllr. D. Avery, Clerk – Next meeting 25th February in Dunmow.
- h) P3 Project Cllrs. A. Williams, Mrs. M. Weir – No meeting.
- i) Rochford Town Team. - Cllrs. Mrs. G. Gibson, J. Gibson, Clerk – a verbal report on the meeting held on 11th January was received. The next meeting will be held on 15th February.

139/15 **Correspondence**

The following was received and noted:

- a) Email from Kaos Youth Club – consideration was given to the request for assistance, however members felt they could not progress this request further for the following reasons:-
 - No formal business plan, nor amount requested had been submitted.
 - It is unclear how many members reside in the Rochford Parish Council Area.
 - The Parish Council's Youth Budget for 2016/17 had already been set
 - The Parish Council was already supporting activities for all Young People at St Marks Hall

The Clerk was requested to inform Kaos Youth Club accordingly, but also stating that if in the future they wished to submit a request for funding, a full business plan, costings, accounts, and number of attendees from the Rochford Parish Area would be required. **Clerk to reply to applicant accordingly.**

140/15 **Any motions received in the order of proper notification – None**



141/15 **Streetlighting Outages/Highway Issues**

It was reported that the lights on Warner's Bridge had been repaired. The Clerk continues to monitor the situation regarding the other outages in the area.

A report that the lights outside 74 Stambridge Road, and the alleyway from Oast Way to North Street were faulty had been submitted to ECC.

142/15 **Consultative Documents – none received**

143/15 **Planning Applications**

The following Planning Applications were considered:-

15/00948/COU 1 & 2 Chatham Place, Purdeys Way
Light Industrial to B8 Storage – **Members had no objections to this application.**

16/00012/FUL 36D Ashingdon Road
Subdivide plot and Construct 3 Bed Bungalow and Car Parking - **Members had no objections to this application.**

16/00025/FUL 36 Malting Villas Road
Convert garage to habitable accommodation - **Members had no objections to this application.**

16/00029/ful 24 Dalys Road
Construct Single Storey Side Extension - **Members had no objections to this application.**

