



# ROCHFORD PARISH COUNCIL

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Clerk to the Council: Mrs. J. V. Rigby *Cert. HE Local Policy*

## MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD ON WEDNESDAY 10<sup>th</sup> October 2018

**Present:** Cllrs. J. Cottis (Chairman), T. Fransen, M. Softly (Vice Chairman) R. Tout, A Williams,  
Mrs M Weir  
**Deputy Clerk:** Mrs S Faulkner

### F32/18. **Apologies for absence –**

F32/18.1 Apologies were received and accepted from Cllrs. P. J. Stanton

### F33/18 **Declarations of Interests**

Cllrs. T Fransen & R Tout declared non-pecuniary interests by virtue of being Allotment Holders.

### F34/18. **Minutes of the Meeting held on 12<sup>th</sup> September 2018**

The minutes were approved as a true record of the meeting and signed by the Chairman.

### F35/18 **Update on actions from the last meeting**

All items were included in the Agenda

### F37/18 **Accounts for the year 2018/19**

The following was received:-

- Bank Reconciliation Report as at 31<sup>st</sup> July and 31<sup>st</sup> August 2018
- Payments listing for July and August
- Cash Book Statements up to 31<sup>st</sup> July and 31<sup>st</sup> August 2018
- Income and Expenditure Accounts up to 31<sup>st</sup> August 2018.

### F38/18 **Banking**

F38/18.1 It was reported that the new signatories are now listed on the Bank Accounts, and the internet banking arrangement have been finalised.

### F39/18 **Parish Council Rooms**

F39/18.1 A quotation for the replacement windows was received. It was Agreed that a quote for replacement windows which are not in keeping should be obtained to compare costs and referred back to Finance to decide if Pre-planning advice should be obtained.

### F40/18 **St Marks Hall**

F40/18.1 A verbal report on a recent party hiring was received. It was **Agreed** that a full report including costs be referred back to Finance. Consideration to be given to the risk incurred by reducing the Deposit.

F40/18.2 It was **Agreed** to increase the sponsored hours for Footprints to 6 per week to include a Teen Café.

**Cllr J McPherson joined the meeting at 7:45**

**F41/18 Allotments**

F31/18.1

It was confirmed that the Sale of 124 Stambridge Road completed and that the net proceeds have been ear-marked for Allotment use.

A discussion took place on whether a budget should be given to the Working Party but it was proposed by Cllr Williams and seconded by Cllr Mrs Weir that this should be deferred until an indication of the costs were received.

There being no further business, the meeting closed at 2005

Sally M Faulkner  
Deputy Clerk to the Council