

DRAFT ONLY



## ROCHFORD PARISH COUNCIL

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Clerk to the Council: Mrs. J. V. Rigby *Cert. HE Local Policy*

### Minutes of a meeting of the Community Projects Committee held on Wednesday 16<sup>th</sup> November 2016 in Rochford Parish Council Rooms

**Present:** Cllrs. Mrs. K. Amber, R. Bacon, Mrs. J. McPherson, P. J. Stanton, Mrs. M. Weir, A. Williams.

**In attendance:** Cllr. M. Softly, Mr. J. Metcalfe – Rochford District Neighbourhood Watch

**Clerk:** Mrs. J. Rigby

CP44/16 **Apologies for absence**

Apologies were received from Cllrs. J. Ashton, Mrs. G. Gibson, Mrs. W. Moss (all for personal reasons)

CP45/16 **Declarations of Interests- None declared**

CP46/16 **Minutes of the Meeting held on 19<sup>th</sup> October 2016**

The Minutes of the meeting were approved as a true record of the meeting and signed by the Chairman.

CP47/16. **Update on Actions since the last meeting** – all items as included on the Agenda.

CP48/16 **Presentation by Neighbourhood Watch**

The Chairman welcomed Mr. J. Metcalfe to the meeting. Mr Metcalfe outlined how the Parish Council could assist Neighbourhood Watch to ensure all residents are given the opportunity to participate in this scheme. The following was **Agreed** by members: -

- Neighbourhood Watch newsletters will be distributed with the Parish Pump. The schedule of publication dates will be forwarded to Mr. Metcalfe when finalised.
- Grants will be investigated to obtain signage to place around the Parish and in individual properties.

CP49/16. **Events**

CP49/16.1. Christmas Lights – A report on progress was received.

CP49/16.2 Rochford in Bloom Scheme

It was noted that Councillors from Rayleigh Town Council will be attending the January meeting to discuss the "In Bloom Scheme"

CP50/16 **Farmers Market**

CP50/16.1 A review of the November market was undertaken.

CP50/16.2 It was noted that two additional stalls will attend the December market.

*J. Rigby*  
18/11/16

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CP50/16.

**Youth/Community Initiatives**

CP50/16.1 Footprints Community Group

A verbal report on proposed projects was received.

CP50/16.2. Dementia Action Alliance

The next meeting will take place on 29<sup>th</sup> November in the Parish Council Rooms

CP50/16.3 Neighbourhood Watch Schemes – this matter was covered earlier in the meeting

CP50/16.4 J9 Scheme – Members **Agreed** that the Parish Council Rooms and St Marks Hall will participate in this Scheme.

CP51/16

**Finance**

CP51/16.1 The Income and Expenditure Account for the period to 31<sup>st</sup> October 2016 was received.

CP51/16.2 The draft budget for the year 2017/18 were received and Agreed. A budget of £500 was **Agreed** for participation in the Neighbourhood Watch Scheme.

There being no further business, the meeting closed at 8.50pm

Janice V. Rigby  
Clerk to the Council

*Janice V. Rigby*  
18/1/16.