



# ROCHFORD PARISH COUNCIL

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Clerk to the Council: Mrs. J. V. Rigby *Cert. HE Local Policy*

## Minutes of a meeting of the Community Projects held on Wednesday 20<sup>th</sup> July 2016 in Rochford Parish Council Rooms

**Present:** Cllrs. J. Ashton, R. Bacon, Mrs. J. McPherson, Mrs. G. Gibson, J. Gibson, Mrs. M. Weir, A. Williams.

**In attendance** Cllr. D. Brown, M. Softly, One member of the public.

**Clerk:** Mrs. J. Rigby

### CP20/16 **Apologies for absence**

CP20/16 Apologies were received from Cllrs Mrs. W. Moss (illness), Mrs. K. Amber (work commitment), and Miss M. Lamb (holiday)

CP20/16 Cllr. Mrs. J. McPherson was co-opted to the Committee

CP21/16 **Declarations of Interests-** Cllr. J. Ashton declared a disclosable pecuniary interest in the Farmers Market due to his employment.

### CP22/16 **Minutes of the Meeting held on 15<sup>th</sup> June 2016**

The Minutes of the meeting were approved as a true record of the meeting and signed by the Chairman.

CP23/16. **Update on Actions since the last meeting** – all items as included on the Agenda.

### CP24/16. **Events**

CP24/16.1. A verbal report on the Events and Media Sub-Committee meeting held earlier in the evening was received. It was noted that there is a Christmas Event meeting on 30<sup>th</sup> July at 10am, and a Parish Pump meeting on 1<sup>st</sup> August at 1030. Ideas for the Parish Pump were welcome.

CP24/16.2. Christmas Lights – It was **Agreed** that a planning application to install poles to erect another set piece in Bradley Way should be submitted. **Clerk to submit application**

### CP25/16 **Farmers Market**

CP25/16.1 A general discussion took place about the future viability of the markets. The following was **Agreed**.

- a) The markets are a valued community facility
- b) The bread/cake orders will be reviewed. Cllr. D. Brown will liaise with the staff on this matter.
- c) A publicity campaign will be carried for additional stall holders.
- d) Banners will be erected by the Wednesday preceding the meeting at the latest.
- e) The Markets will be mentioned on the Clerk's weekly updates, asking for volunteers to advise their availability.

CP25/16.2 The situation will be further reviewed at the end of the year.

CP26/16.

**Youth/Community Initiatives**

CP26/16.1 Footprints Community Group

A verbal report on proposed projects was received.

CP26/16.2. Dementia Friendly Projects

A report on the Dementia Action Alliance was received and noted.

CP26/16.3 Noticeboards at Rochford Station

The Clerk reported that the noticeboards are now installed. The possibility of the Parish Council taking over responsibility for the noticeboard in Roche Close will be investigated. **Clerk to investigate.**

CP26/16.4 Stambridge Road Recreation Ground

A report on the condition of the Teen Shelter was received. RDC will be contacted to arrange a meeting to discuss the future of this site. **Clerk to arrange meeting.**

CP26/16.5 Community Right to Bid

A verbal report was received. Members were concerned about the loss of a community asset and a letter will be sent to ECC stating this, and asking for the Parish Council to be consulted on any future plans for the Rocheway site. **Clerk to contact ECC.**

CP26/16.6 Neighbourhood Watch Scheme

This matter had been referred to the Committee following a request from District Cllr. G. Ioannou. The subsequent exchange of emails was received and discussed. . The following was **Agreed:-**

- Neighbourhood Watch should be a Parish not District Ward related matter.
- Rochford Parish Council will contact the local Neighbourhood Watch Officer to invite them to a future Committee meeting to discuss the scheme with members.
- District Cllr. Ioannou will be advised of members' decision.

**Clerk to carry out above actions.**

CP27/16

**Finance**

The Income and Expenditure Account for the period to 30<sup>th</sup> June 2016 was received.

There being no further business, the meeting closed at 9pm

Janice V. Rigby  
Clerk to the Council