



ROCHFORD PARISH COUNCIL

Parish Council Rooms
West Street
Rochford
Essex SS4 1AS

Telephone/Fax: 01702 540722
Email: clerk@rochfordparishcouncil.gov.uk

Clerk to the Council: Mrs. J. V. Rigby *Cert. HE Local Policy*

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD ON WEDNESDAY 16th JANUARY 2019

Present: Cllrs. J. Cottis, P. J. Stanton, R. Tout, J. McPherson, T. Fransen, Mrs. M. Weir
Non-member: Cllr. Mrs. K. Ilott
Clerk: Mrs. J. Rigby

F58/18. **Apologies for absence –**

F58/18.1 Apologies were received and accepted from Cllrs. M. Softly (personal reason), A. Williams (RDC business).

F59/18 **Declarations of Interests – none declared**

F60/18. **Minutes of the Meeting held on 19th December 2018**

The minutes were approved as a true record of the meeting and signed by the Chairman.

F61/18 **Update on actions from the last meeting**

All items were included in the Agenda

F62/18 **Accounts for the year 2018/19**

The following was received:-

- Bank Reconciliation Report as at 31st December 2018
- Payments listing for December
- Cash Book Statements up to 31st December 2018
- Income and Expenditure Accounts up to 31st December 2018.

F63/18 **Data Protection**

The report on the appointment of an external Company to manage GDPR was received, and the **Recommendation to appoint this Company Agreed.**

F64/18 **Parish Council Rooms**

It was reported that the Replacement Windows will be installed during w/c 28th January.

F65/18 **St Marks Hall**

A working party was arranged for

F66/18 **Parish Council Website**

The virement of funding from the Events General Budget underspend to the setting up of the new Website (£2500) was Agreed.

F67/18 **Allotments Refit**

The Working Party report and a quotation for the installation of the water tanks was received. The quotation was accepted.

F68/18 Urgent Items

The report on a replacement laptop for the office was received and the purchased of this item **Agreed.**

There being no further business, the meeting closed at 2045.

Janice V Rigby
Clerk to the Council

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