



ROCHFORD PARISH COUNCIL

Parish Council Rooms

West Street

Rochford

Essex SS4 1AS

Telephone/Fax: 01702 540722

Clerk to the Council: Mrs. J. V. Rigby *Cert HE Local Policy*

27 January 2020

AGENDA

Members are summoned to attend the next meeting of the Full Council to be held on **Wednesday 5th February 2020** commencing at **7.30pm** in Rochford Parish Council Rooms

If there are any items on the Agenda for which members will require further information, please notify Clerk in writing by 1pm on the day preceding the meeting to enable her to have it ready for the meeting.

J V Rigby

J. V. Rigby (Mrs)

Clerk to the Council

1. **To receive apologies for absence (all apologies should be submitted to the office)**
2. **To receive any Declaration of Interests**
3. **Minutes of Meetings:-**
 - To approve the Non-Confidential Minutes of the Parish Council Meeting held on 8th January 2020 as a true record of that meeting.
 - To approve the Minutes of the Extraordinary Parish Council Meeting held on 29th January 2020 as a true record of that meeting.
4. **Chairman's Announcements/Good news**
5. **Finance/General Items**

The minutes of the Finance meeting held on 22nd January were received at the Extraordinary meeting on 29th January.
6. **Clerk/Deputy Clerk's Report –**

Full Report to be tabled.
To receive and note Standing Order 9 regarding notice of items for inclusion in Agendas for meetings. (attached)
7. **Questions from the public who are registered on the electoral roll as residents of Rochford Parish. (maximum 15 minutes, Chairman only to reply)**
8. **To receive reports from County/District Councillors (maximum 10 minutes, Chairman only to reply)**

9. Councillor Training

- a) To receive notification of Courses available to Councillors from EALC – List attached

10 Reports of Committees, Working Parties and any Questions

Unapproved Minutes of Committee Meetings attached:

- Community Projects Committee – 15th January
- General Purposes Committee – 22nd January.

11. Reports from Representatives to Outside Bodies: -

- a) Rochford Hundred Assn. Of Local Councils - Cllrs. Mrs. R. Efde Clerk – Draft minutes attached.
- b) Old Peoples Welfare Committee – Cllr. Mrs. K. Ilott.
- c) Rochford & District Chamber of Trade – Cllrs. J. Cottis
- d) Transport Forum – Cllr. Mrs. M. Weir
- e) Police Community Meeting – Cllrs. M. Softly, Mrs. J. McPherson
- f) Wallasea Island Project Liaison Group. – Cllrs. P. J. Stanton, R. Bacon
- g) Larger Local Council's Forum – Clerk – Flyer attached.
- h) Rochford Town Team - Cllrs. Mrs. J. McPherson, Mrs. K. Parker –
- i) Discover 2020 – Organising Committee – Cllrs. Mrs. J. McPherson, T. Fransen

12. Correspondence:-

To receive the following:-

- a) Email from Open Doors regarding Eco-Essex (Parish Council to consider appointing representative)
- b) Email regarding a Gift to the retiring CEO of EALC
- c) Newsletter from ECC

13. Any motions received in the order of proper notification**14. Street Lighting - To report any lights and outages.****15. Consultative Documents –****16 Planning Matters**

To receive and discuss Planning Applications submitted. (list attached)

To consider any matters of a confidential nature. (SO 23:1 the public and press shall be admitted to all meetings of the council or of a committee which may however, temporarily exclude the public or press or both by means of the following resolution, viz: “That in view of the special nature of the business about to be transacted, it is the opinion of this Council advisable in the public interest that the public (and press) be temporarily excluded and they are instructed to withdraw”)

17. Staffing Committee

To receive the Minutes of the Staffing Committee meeting held on 8th January 2020, together with the report on Proof Reading.