



ROCHFORD PARISH COUNCIL

Parish Council Rooms

West Street

Rochford

Essex SS4 1AS

Telephone/Fax: 01702 540722

Clerk to the Council: Mrs. J. V. Rigby *Cert HE Local Policy*

24 February 2020

AGENDA

Members are summoned to attend the next meeting of the Full Council to be held on **Wednesday 4th March 2020** commencing at **7.30pm** in Rochford Parish Council Rooms

If there are any items on the Agenda for which members will require further information, please notify Clerk in writing by 1pm on the day preceding the meeting to enable her to have it ready for the meeting.

J V Rigby

J. V. Rigby (Mrs)

Clerk to the Council

1. **To receive apologies for absence which have been notified to the Officers either by telephone, email, post or in person.**
2. **To receive any Declaration of Interests**
3. **Minutes of Meetings:-**
 - To approve the Non-Confidential Minutes of the Parish Council Meeting held on 5th February 2020
4. **Chairman's Announcements/Good news**
5. **Finance/General Items**
 - To receive the minutes of the Finance Committee meeting held on 19th February 2020
 - To formally approve the up to date Risk Assessments pertaining to Finance Committee. (already sent out with Finance Papers)
 - To receive and approve the Risk Assessments pertaining to Council (attached)
6. **Clerk/Deputy Clerk's Report –**
Full Report to be tabled.
7. **Questions from the public who are registered on the electoral roll as residents of Rochford Parish. (maximum 15 minutes, Chairman only to reply)**

- 8. To receive reports from County/District Councillors (maximum 10 minutes, Chairman only to reply)**
- 9. Councillor Training**
- To receive notification of Courses available to Councillors from EALC – List attached
 - To receive the flyer for the EALC Health and Wellbeing Conference.
- 10 Reports of Committees, Working Parties and any Questions**
Unapproved Minutes of Committee Meetings attached:
- Community Projects Committee – 12th February
To formally approve the up to date Risk Assessments pertaining to Community Projects Committee (already sent to members with CP Papers)
 - General Purposes Committee – 19th February.
To formally approve the up to date Risk Assessments pertaining to General Purposes Committee (already sent to members with GP Papers).
- 11. Reports from Representatives to Outside Bodies: -**
- Rochford Hundred Assn. Of Local Councils - Cllrs. Mrs. R. Efde Clerk – Next meeting 16th April
 - Old Peoples Welfare Committee – Cllr. Mrs. K. Ilott.
 - Rochford & District Chamber of Trade – Cllrs. J. Cottis
 - Transport Forum – Cllr. Mrs. M. Weir – email regarding bus shelters attached.
 - Police Community Meeting – Cllrs. M. Softly, Mrs. J. McPherson
 - Wallasea Island Project Liaison Group. – Cllrs. P. J. Stanton, R. Bacon
 - Larger Local Council's Forum – Clerk –
 - Rochford Town Team - Cllrs. Mrs. J. McPherson, Mrs. K. Parker –
 - Discover 2020 – Organising Committee – Cllrs. Mrs. J. McPherson, T. Fransen
- 12. Correspondence:-**
To receive the following:-
- Correspondence regarding CCTV.
 - Press release regarding CCTV
 - Email regarding Community Awards
 - Highways Highlights
 - Extract from NALC Publication on Climate change
 - Update on Sutton Road Gas Works.
- 13. Any motions received in the order of proper notification**
- 14. Street Lighting - To report any lights and outages.**
- 15. Consultative Documents –**
- 16 Planning Matters**
To receive and discuss Planning Applications submitted. (list attached)

To consider any matters of a confidential nature. (SO 23:1 the public and press shall be admitted to all meetings of the council or of a committee which may however, temporarily exclude the public or press or both by means of the following resolution, viz: “That in view of the special nature of the business about to be transacted, it is the opinion of this Council advisable

in the public interest that the public (and press) be temporarily excluded and they are instructed to withdraw")

17. **Staffing Committee**

To receive the Minutes of the Staffing Committee meeting held on 8th January 2020, together with the report on Proof Reading.

To receive the Minutes of the Staffing Committee Evaluation meeting held on 20th February 2020.