



ROCHFORD PARISH COUNCIL

Parish Council Rooms

West Street

Rochford

Essex SS4 1AS

Telephone/Fax: 01702 540722

Clerk to the Council: Mrs. J. V. Rigby *Cert HE Local Policy*

23 October 2019

AGENDA

Members are summoned to attend the next meeting of the Full Council to be held on **Wednesday 6th November 2019** commencing at **7.30pm** in Rochford Parish Council Rooms

If there are any items on the Agenda for which members will require further information, please notify Clerk in writing by 1pm on the day preceding the meeting to enable her to have it ready for the meeting.

J V Rigby

J. V. Rigby (Mrs)

Clerk to the Council

1. **To receive apologies for absence (all apologies should be submitted to the office).**
2. **To receive any Declaration of Interests**
3. **To approve the Non-Confidential Minutes of the Parish Council Meeting held on 2nd October 2019 as a true record of that meeting.**
4. **Chairman's Announcements/Good news**
5. **Finance/General Items**
The October Finance Meeting was cancelled.
6. **Clerk/Deputy Clerk's Report –**
7. **Questions from the public who are registered on the electoral roll as residents of Rochford Parish. (maximum 15 minutes, Chairman only to reply)**
8. **To receive reports from County/District Councillors (maximum 10 minutes, Chairman only to reply)**
9. **Councillor Training**
 - a) To receive notification of Courses available to Councillors from EALC – Listed attached

10 Reports of Committees, Working Parties and any Questions

Unapproved Minutes of Committee Meetings attached:

- Community Projects Committee – 16th October 2019. Additional report attached.
- General Purposes Committee – The October meeting was cancelled.

11. Reports from Representatives to Outside Bodies: -

- a) Rochford Hundred Assn. Of Local Councils - Cllrs. Mrs. R. Efde Clerk – Draft minutes of the meeting held on 17th October attached.
- b) Old Peoples Welfare Committee – Cllr. Mrs. K. Ilott.
- c) Rochford & District Chamber of Trade – Cllrs. J. Cottis
- d) Transport Forum – Cllr. Mrs. M. Weir
- e) Police Community Meeting – Cllrs. M. Softly, Mrs. J. McPherson
- f) Wallasea Island Project Liaison Group. – Cllrs. P. J. Stanton, R. Bacon
- g) Larger Local Council's Forum – Clerk
- h) Rochford Town Team - Cllrs. Mrs. J. McPherson, Mrs. K. Parker – email attached.
- i) Discover 2020 – Organising Committee – Cllrs. Mrs. J. McPherson, T. Fransen.

12. Correspondence:-

To receive the following:-

- Notification of publication of Coastal Access Reports
- Notice of Wyvern Annual General meeting.
- Letter from RDC regarding Community Based Arts Network
- Invitation to Rravs AGM

13. Any motions received in the order of proper notification**14. Street Lighting - To report any lights and outages.****15. Consultative Documents –****16 Planning Matters**

- a) To receive and discuss Planning Applications submitted (list attached)
- b) To receive the list of Planning Decisions – this was not available..

To consider any matters of a confidential nature. (SO 23:1 the public and press shall be admitted to all meetings of the council or of a committee which may however, temporarily exclude the public or press or both by means of the following resolution, viz: “That in view of the special nature of the business about to be transacted, it is the opinion of this Council advisable in the public interest that the public (and press) be temporarily excluded and they are instructed to withdraw”)

17. Confidential Minutes of the meeting held on 2nd October

To approve the minutes as a true record of that meeting.

18. Staffing Committee

To receive the minutes of the Staffing Committee meeting held on 23rd October.