



ROCHFORD PARISH COUNCIL

Parish Council Rooms

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Rochford

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Clerk to the Council: Mrs. J. V. Rigby *Cert. HE Local Policy*

Members of the Community Projects Committee are requested to attend a meeting to be held on **Wednesday 9th October 2019 at 19:30** in the Parish Council Rooms, Rochford. The Agenda is set out overleaf.

Other Councillors are welcome to attend this meeting if they wish to do so.

If there are any items on the Agenda for which members will require further information, please notify the **Clerk by 1pm** on the preceding working day to enable her to have it ready for the meeting.

Janice V. Rigby
Clerk to the Council
4 October, 2019

Terms of Reference for Community Projects Committee.

Membership for 2019/20:-

Membership: Cllrs. Mrs. M. Weir, Mrs. J. McPherson, Mrs. K. Parker, A. Williams, P. J. Stanton, T. Fransen, B. Fox, Mrs. K. Ilott and Mrs R. Efde

1. To work within delegated powers (Local Government Act 1972 Section 101) to provide and manage the following services
2. Monitoring Financial Performance and setting budgets
3. Handling the Parish Council's Youth Initiatives
4. Managing the Christmas Festivities
5. Managing all the Parish Council's Events
6. To consider any items referred from time to time by Full Council.
7. To appoint working parties/task and finish groups to carry out specific work where necessary.
8. To consider any Planning Applications received where necessary

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest.
3. To approve the minutes of the Committee meeting held on 11th September 2019 as a true record of that meeting
4. To receive an update of issues outstanding from the previous meeting:
5. Working Parties
To receive reports from meetings held or next meeting date:
 - Christmas Lights and Event – Report attached Next meeting 12th October 2019
 - Art Trail – Report to come to November CP
 - Events in the Market Square – report attached.
6. Parish Pump
Verbal Update
7. Rochford District Council
To receive information from Rochford District Council:
 - Listed Buildings report to October Meeting
 - Community Banker
 - ASB
8. Community Initiatives
To receive reports on
 - Activities run by Footprints Community Group
 - Flagpole – Verbal report
 - “Coffee with Cops” – 23rd October 2019
 - Citizen of the Year
9. Planning Applications
Please see report attached
10. Finance/Budgets
 - To receive the financial report for end of Month 6, 30th September 2019
 - Budget 2020/21