



ROCHFORD PARISH COUNCIL

Parish Council Rooms

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Rochford

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Clerk to the Council: Mrs. J. V. Rigby *Cert. HE Local Policy*

Members of the Community Projects Committee are requested to attend a meeting to be held on **Wednesday 10th July 2019 at 19:30** in the Parish Council Rooms, Rochford. The Agenda is set out overleaf.

Other Councillors are welcome to attend this meeting if they wish to do so.

If there are any items on the Agenda for which members will require further information, please notify the **Clerk by 1pm** on the preceding working day to enable her to have it ready for the meeting.

Janice V. Rigby
Clerk to the Council
19 July, 2019

Terms of Reference for Community Projects Committee.

Membership for 2018/19:-

Membership: Cllrs. Mrs. M. Weir, Mrs. J. McPherson, Mrs. K. Parker, A. Williams, P. J. Stanton, T. Fransen, B. Fox, Mrs. K. Ilott and Mrs R. Efde

1. To work within delegated powers (Local Government Act 1972 Section 101) to provide and manage the following services
2. Monitoring Financial Performance and setting budgets
3. Handling the Parish Council's Youth Initiatives
4. Managing the Christmas Festivities
5. Managing all the Parish Council's Events
6. To consider any items referred from time to time by Full Council.
7. To appoint working parties/task and finish groups to carry out specific work where necessary.
8. To consider any Planning Applications received where necessary

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest.
3. To approve the minutes of the Committee meeting held on 12th June 2019 as a true record of that meeting
4. To receive an update of issues outstanding from the previous meeting:
5. Working Parties
To receive reports from meetings held or next meeting date:
 - Christmas Lights and Event – report attached
 - Art Trail – Report Attached
 - Events in the Market Square – report attached.
6. Parish Pump
To receive the draft pump for comment and agree timeline for issue.
7. Community Initiatives
To receive reports on
 - Activities run by Footprints Community Group
 - CCTV
 - Flagpole
 - “Coffee with Cops” - 23rd July 2019
 - AED
 - Citizen of the Year
 - Essex County Fire & Rescue Services
 - Discover 2020 – community mural project – Cllr. T. Fransen to give report and request support for this project.
8. Planning Applications
19/00518/FUL Revised design of house to include proposed car port to plot 7 as amendment on application 17/00102/FUL
9. Finance/Budgets
 - To receive the financial report for end of Month 3, 30th June 2019